

Licensing Sub-Committee

Tuesday 20 December 2022

10.00 am

Online/Virtual: please contact andrew.weir@southwark.gov.uk for a link to the meeting and the instructions for joining the online meeting

Membership

Councillor Renata Hamvas (Chair)
Councillor Margy Newens
Councillor Kath Whittam

Reserves

Councillor Barrie Hargrove

INFORMATION FOR MEMBERS OF THE PUBLIC

Access to information

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Contact

Andrew Weir by email: andrew.weir@southwark.gov.uk

Members of the committee are summoned to attend this meeting

Althea Loderick

Chief Executive

Date: 12 December 2022



Licensing Sub-Committee

Tuesday 20 December 2022
10.00 am

Online/Virtual: please contact andrew.weir@southwark.gov.uk for a link to the meeting and the instructions for joining the online meeting

Order of Business

Item No.	Title	Page No.
	PART A - OPEN BUSINESS	
1.	APOLOGIES	
	To receive any apologies for absence.	
2.	CONFIRMATION OF VOTING MEMBERS	
	A representative of each political group will confirm the voting members of the committee.	
3.	NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE CHAIR DEEMS URGENT	
	In special circumstances, an item of business may be added to an agenda within five clear days of the meeting.	
4.	DISCLOSURE OF INTERESTS AND DISPENSATIONS	
	Members to declare any interests and dispensation in respect of any item of business to be considered at this meeting.	
5.	LICENSING ACT 2003: SHAWARMA HUT, 292B WALWORTH ROAD, LONDON SE17 2TE	1 - 60

Item No.	Title	Page No.
6.	LICENSING ACT 2003: UNTYPE LIMITED, UNIT 6 BRIDGEHOUSE COURT, 39 WEBBER STREET, LONDON SE1 8QW	61 - 143

ANY OTHER OPEN BUSINESS AS NOTIFIED AT THE START OF THE MEETING AND ACCEPTED BY THE CHAIR AS URGENT.

PART B - CLOSED BUSINESS

EXCLUSION OF PRESS AND PUBLIC

The following motion should be moved, seconded and approved if the sub-committee wishes to exclude the press and public to deal with reports revealing exempt information:

“That the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1-7, Access to Information Procedure rules of the Constitution.”

ANY OTHER CLOSED BUSINESS AS NOTIFIED AT THE START OF THE MEETING AND ACCEPTED BY THE CHAIR AS URGENT.

Date: 12 December 2022

Agenda Item 5

Item No. 5.	Classification: Open	Date: 20 December 2022	Meeting Name: Licensing Sub-Committee
Report Title		Licensing Act 2003: Shawarma Hut, 292B Walworth Road, London SE17 2TE	
Ward(s) of group(s) affected		North Walworth	
From		Strategic Director of Environment and Leisure	

RECOMMENDATION

1. That the licensing sub-committee considers an application made by Shawarma Hut Limited for a premises licence to be granted under the Licensing Act 2003 in respect of the premises known as Shawarma Hut, 292B Walworth Road, London SE17 2TE.
2. Notes:
 - a) This application forms a new application for a premises licence, submitted under Section 17 of the Licensing Act 2003. The application is subject to representations from two responsible authorities and is therefore referred to the sub-committee for determination.
 - b) Paragraphs 8 to 11 of this report provide a summary of the application under consideration by the sub-committee. A copy of the full application is attached as Appendix A.
 - c) Paragraphs 12 to 20 of this report deal with the representations submitted in respect of the application. Copies of the representations submitted are attached in Appendix B and B1 of this report. A map showing the location of the premises is attached to this report as Appendix C.
 - d) A copy of the council's approved procedure for hearings of the sub-committee in relation to an application made under the Licensing Act 2003, along with a copy of the hearing procedure, has been circulated to all parties to the meeting.

BACKGROUND INFORMATION

The Licensing Act 2003

3. The Licensing Act 2003 provides a licensing regime for:
 - The sale of and supply of alcohol
 - The provision of regulated entertainment
 - The provision of late night refreshment.
4. Within Southwark, the licensing responsibility is wholly administered by this council.

5. The Act requires the licensing authority to carry out its functions under the Act with a view to promoting the four stated licensing objectives. These are:
 - The prevention of crime and disorder
 - The promotion of public safety
 - The prevention of nuisance
 - The protection of children from harm.

6. In carrying out its licensing functions, a licensing authority must also have regard to:
 - The Act itself
 - The guidance to the act issued under Section 182 of the Act
 - Secondary regulations issued under the Act
 - The licensing authority's own statement of licensing policy
 - The application, including the operating schedule submitted as part of the application
 - Relevant representations.

7. The premises licence application process involves the provision of all relevant information required under the Act to the licensing authority with copies provided by the applicant to the relevant responsible bodies under the Act. The application must also be advertised at the premises and in the local press. The responsible authorities and other persons within the local community may make representations on any part of the application where relevant to the four licensing objectives.

KEY ISSUES FOR CONSIDERATION

The premises licence application

8. On 6 October 2022, Shawarma Hut Limited applied for a premises licence to be granted under the Licensing Act 2003 in respect of the premises known as Shawarma Hut, 292B Walworth Road, London SE17 2TE. The premises and purpose is described as follows:

‘Ground floor restaurant and cafe premises of 87 m2. and basement floor for preparation kitchen area of 120 m2 There is a main entrance door for ground floShawarma Hut, 292B Walworth Road, London, SE17 2TE o or on right side of the premises, and another side entrance door for basement floor both floors has a fire exit door to side road doors . The premises have one public toilet at ground floor ,The premises has two seating areas indoor and outdoor serving food and beverages, and has one bars serving refreshments and alcoholic beverages to be consumed the food and alcoholic beverages with a max. Seating capacity of 52 persons’

9. The hours applied for are summarised as follows:
 - The sale by retail of alcohol (on and off the premises):
 - Monday to Sunday from 12:00 to 22:30
 - Provision of late night refreshment (indoors and outdoors)
 - Monday to Sunday from 23:00 to 05:00

- Opening hours:
 - Monday to Sunday from 10:00 to 05:00
10. The premises licence application form provides the applicant's operating schedule. Parts I, J, K, L, and M of the operating schedule set out the proposed licensable activities, operating hours and operating control measures in full, with reference to the four licensing objectives as stated in the Licensing Act 2003. Should a premises licence be issued in respect of the application the information provided in part M of the operating schedule will form the basis of conditions that will be attached to any licence granted subsequent to the application. A copy of the application is attached to this report in Appendix A.

Designated Premises Supervisor

11. The proposed designated premises supervisor is Ali Al Sahlane who holds a personal licence issued by Southwark Council.

Representations from responsible authorities

12. There were two representations received from responsible authorities namely the Metropolitan Police Service and trading standards.
13. The representation submitted by the Metropolitan Police Service was concerned that the application had not addressed the licensing objectives within the operating schedule in particular, the prevention of crime and disorder.
14. The police also contend that the hours requested are outside the guidelines set out in the Southwark statement of licensing for major town centres and strategic cultural areas.
15. A copy of the police representation and extra supporting information to the representation is attached as Appendix B.
16. The representation by trading standards was submitted regarding the prevention of crime and disorder; the prevention of public nuisance, public safety and primarily the protection of children from harm licensing objectives.
17. Trading standards suggested conditions to be added to the operating schedule in order to promote the licensing objectives.
18. The applicant has addressed the representation submitted by trading standards and agreed further conditions/control measures to be added to the operating schedule to promote the licensing objectives, therefore trading standards have withdrawn their representation.
19. The representation and withdrawal statement from trading standards can be found in Appendix B.

Representations from other persons

20. There are no representations from other persons

Conciliation

21. The police originally withdrew their representation as the applicant had agreed conditions to promote the licensing objectives. However the applicant changed his mind on this agreement and the police re-instated their representation.
22. At the time of writing this report the one representation from the police is still outstanding.
23. At the hearing to determine this application the licensing sub-committee will be apprised as to any further conciliation that may have taken place.

Application History

24. There is no history of any temporary events notices (TENs) given with regards to the premises.

Map

25. A map showing the location of the premises is attached to this report as Appendix C. The following are a list of licensed premises in the vicinity of the application:

Morrisons, 264-276 Walworth Road, London SE17 2TE, licensed for:

- Sale by retail of alcohol to be consumed off the premises:
 - Monday to Sunday: 06:00 to 23:00
- Opening hours:
 - Monday to Sunday: 06:00 to 00:00

Chicken Cottage, 278 Walworth Road, London SE17 2TE, licensed for:

- Late night refreshment - indoors
 - Monday to Sunday: 23:00 to 04:00
- Opening hours:
 - Monday to Sunday: 11:00 to 04:00

BAGEL KING, 280 Walworth Road, London SE17 2TE, licensed for:

- Late night refreshment – indoors:
 - Monday to Sunday: 23:00 to 05:00

East St Off Licence Limited, 282 Walworth Road, London SE17 2TE, licensed for:

- Sale by retail of alcohol to be consumed off the premises:
 - Monday to Saturday: 08:00 to 23:00
 - Sunday: 10:00 to 22:30

The Best Kebab, 294 Ground Floor Walworth Road, London SE17 2TE, licensed for:

- Late night refreshment – indoors:
 - Monday to Sunday: 23:00 to 05:00
- Sale by retail of alcohol to be consumed on the premises:
 - Sunday to Thursday: 11:00 to 02:00
 - Friday and Saturday: 11:00 to 04:00
- Opening hours:
 - Monday to Sunday: 11:00 – 05:00

Big Town Restaurants, 302 Walworth Road, London SE17 2TE, licensed for:

- Late night refreshment – indoors:
 - Sunday to Thursday: 23:00 to 00:30,
 - Friday and Saturday: 23:00 to 01:30
- Late night refreshment – outdoors:
 - Sunday to Thursday: 23:00 to 00:00
 - Friday and Saturday: 23:00 to 01:00
- Sale by retail of alcohol to be consumed on the premises:
 - Monday to Sunday: 10:00 to 23:00
- Opening hours:
 - Sunday to Thursday: 07:00 to 01:30,
 - Friday and Saturday: 07:00 to 02:30

Cheemc, 310 Walworth Road, London SE17 2NA, licensed for

- Late night refreshment – indoors:
 - Monday to Sunday: 23:00 to 05:00

- Performance of dance – indoors:
 - Monday to Sunday: 20:00 to 05:00
- Recorded music – indoors:
 - Monday to Sunday: 20:00 to 05:00
- Sale by retail of alcohol to be consumed on the premises:
 - Monday to Sunday: 12:00 to 05:00
- Opening hours:
 - Monday to Sunday: 11:00 to 05:30

Marks & Spencer, 311 Walworth Road, London SE17 2TG, licensed for:

- Sale by retail of alcohol to be consumed off the premises:
 - Monday to Saturday: 08:00 to 23:00
 - Sunday: 10:00 to 22:30.

Southwark Council statement of licensing policy

26. Council assembly approved Southwark's statement of licensing policy 2021-2026 on 25 November 2020 and it came into effect on 1 January 2021.
27. Sections of the statement that are considered to be of particular relevance to the sub-committee's consideration are:
 - Section 3 - Purpose and scope of the policy. This reinforces the four licensing objectives and the fundamental principles upon which this authority relies in determining licence applications.
 - Section 5 – Determining applications for premises licenses and club premises certificates. This explains how the policy works and considers issues such as location; high standards of management; and the principles behind condition setting.
 - Section 6 – Local cumulative impact policies. This sets out this authority's approach to cumulative impact and defines the boundaries of the current special policy areas and the classifications of premises to which they apply. To be read in conjunction with Appendix B to the policy.
 - Section 7 – Hours of operation. This provides a guide to the hours of licensed operation that this Authority might consider appropriate by type of premises and (planning) area classification.
 - Section 8 – The prevention of crime and disorder. This provides general guidance on the promotion of the first licensing objective.

- Section 9 – Public safety. This provides general guidance on the promotion of the second licensing objective.
 - Section 10 – The prevention of nuisance. This provides general guidance on the promotion of the third licensing objective.
 - Section 11 – The protection of children from harm. This provides general guidance on the promotion of the fourth licensing objective.
28. The purpose of Southwark’s statement of licensing policy is to make clear to applicants what considerations will be taken into account when determining applications and should act as a guide to the sub-committee when considering the applications. However, the sub-committee must always consider each application on its own merits and allow exceptions to the normal policy where these are justified by the circumstances of the application.
29. Members should take into consideration both the Southwark statement of licensing policy and the Section 182 Guidance when making decisions. Links are below.

Southwark policy:

<https://www.southwark.gov.uk/business/licences/business-premises-licensing/licensing-and-gambling-act-policy>

Section 182 Guidance:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/705588/Revised_guidance_issued_under_section_182_of_the_Licensing_Act_2003_April_2018_.pdf

Cumulative Impact Area (CIA)

30. The premises are not situated in a cumulative impact area
31. The premises are situated in the Elephant and Castle major town centre area, according to the council’s statement of licensing policy.
32. Under the Southwark statement of licensing policy 2021 - 2026 the following closing times are recommended as appropriate within this area for the categories of premises stated:
- Restaurants and Cafes:
 - Sunday to Thursday: 00:00
 - Friday and Saturday: 01:00
 - Public Houses Wine bars or other drinking establishments:
 - Sunday to Thursday: 23:00
 - Friday and Saturday: 00:00

- Hotel bars and guest houses:
 - No restrictions for residents
- Night Clubs (with 'sui generis' planning classification):
 - Monday to Thursday: 01:00
 - Friday and Saturday: 03:00
 - Sunday: 00:00
- Off-Licences and alcohol sales in grocers and supermarkets:
 - Daily: 00:00
- Take-away establishments:
 - Sunday to Thursday: 00:00
 - Friday and Saturday: 01:00
- Cinemas and Theatres:
 - Daily: 02:00
- Vessels:
 - Daily: 23:00
- Qualifying members' club:
 - Daily: 02:00.

Climate change implications

33. Following council assembly on 14 July 2021, the council is committed to considering the climate change implications of any decisions.
34. Climate change is not a legal factor in the consideration of a grant of a premises license under the current licensing objectives, however members can make enquiries and request an agreement from applicants to promote the reduction of the impact of climate change that may be caused by the operation of the premises.
35. Examples of such an agreement may be:
 - Not to use single use plastics, such as disposable plastic glasses, when selling alcohol at the premises.
 - Encourage patrons not to drive to venues by providing details of public transport on their webpages/tickets.
36. The council's climate change strategy is available at:

<https://www.southwark.gov.uk/assets/attach/48607/Climate-Change-Strategy-July-2021-.pdf>

Community, equalities (including socio-economic) and health impacts

Community impact statement

37. Each application is required by law to be considered upon its own individual merits with all relevant matters taken into account.

Equalities (including socio-economic) impact statement

38. This report does not result in a policy decision and each application is required to be considered upon its own individual merits with all relevant matters taken into account. In considering the recommendations of this report, due regard must be given to the public sector equality duty set out in section 149 of the Equality Act 2010. This requires the council to consider all individuals when carrying out its functions.
39. Importantly, the council must have due regard to the need to eliminate discrimination, harassment, victimisation, or other prohibited conduct; advance equality of opportunity and foster good relations between people with protected characteristics and those who do not. The relevant protected characteristics are age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation. The public sector equality duty also applies to marriage and civil partnership, but only in relation to the need to eliminate discrimination, harassment, victimisation, or other prohibited conduct.
40. The equalities impact statement for licensing decisions is contained within the Southwark statement of licensing Policy 2021 – 2026 at:

<https://www.southwark.gov.uk/business/licences/business-premises/licensing/licensing-and-gambling-act-policy>.

41. The equalities impact assessment is available at:

<https://moderngov.southwark.gov.uk/documents/s92016/Appendix%20F%20-%20Equalities%20Impact%20Assessment.pdf>

Health impact statement

42. Health impacts cannot be considered by law when making decisions under the Licensing Act 2003.

Resource implications

43. A fee of £315.00 has been paid by the applicant in respect of this application being the statutory fee payable for premises within non-domestic rateable value C.

Consultation

44. Consultation has been carried out on this application in accordance with the provisions of the Licensing Act 2003. A public notice was published in a local newspaper and similar notices were exhibited outside of the premises for a period of 28 consecutive days.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of Law and Governance

45. The sub-committee is asked to determine the application for a premises licence under Section 17 of the Licensing Act 2003.
46. The principles which sub-committee members must apply are set out below.

Principles for making the determination

47. The sub-committee is asked to determine the application for a premises licence under Section 17 of the Licensing Act 2003.
48. The principles which sub-committee members must apply are set out below.
49. The general principle is that applications for premises licence applications must be granted unless relevant representations are received. This is subject to the proviso that the applicant has complied with regulations in advertising and submitting the application.
50. Relevant representations are those which:
 - Are about the likely effect of the granting of the application on the promotion of the licensing objectives
 - Are made by an interested party or responsible authority
 - Have not been withdrawn
 - Are not, in the opinion of the relevant licensing authority, frivolous or vexatious.
51. If relevant representations are received then the sub-committee must have regard to them, in determining whether it is necessary for the promotion of the licensing objectives to:
 - To grant the licence subject to:
 - The conditions mentioned in section 18 (2)(a) modified to such extent as the licensing authority considers necessary for the promotion of the licensing objectives
 - Any condition which must under section 19, 20 or 21 be included in the licence.
 - To exclude from the scope of the licence any of the licensable activities to which the application relates.
 - To refuse to specify a person in the licence as the premises supervisor.
 - To reject the application.

Conditions

52. The sub-committee's discretion is thus limited. It can only modify the conditions put forward by the applicant, or refuse the application, if it is necessary to do so. Conditions must be necessary and proportionate for the promotion of one of the four licensing objectives, and not for any other reason. Conditions must also be within

the control of the licensee, and should be worded in a way which is clear, certain, consistent and enforceable.

53. The four licensing objectives are:

- The prevention of crime and disorder
- Public safety
- The prevention of nuisance
- The protection of children from harm.

54. Members should note that each objective is of equal importance. There are no other licensing objectives, and the four objectives are paramount considerations at all times.

55. Conditions will not be necessary if they duplicate a statutory position. Conditions relating to night café and take away aspect of the license must relate to the night time operation of the premises and must not be used to impose conditions which could not be imposed on day time operators.

56. Members are also referred to the Home Office Revised Guidance issued under section 182 of the Licensing Act 2003 on conditions, specifically section 10.

Reasons

57. If the sub-committee determines that it is necessary to modify the conditions, or to refuse the application for a premises licence application, it must give reasons for its decision.

Hearing procedures

58. Subject to the licensing hearing regulations, the licensing committee may determine its own procedures. Key elements of the regulations are that:

- The hearing shall take the form of a discussion led by the authority. Cross examination shall not be permitted unless the authority considered that it is required for it to consider the representations.
- Members of the authority are free to ask any question of any party or other person appearing at the hearing.
- The committee must allow the parties an equal maximum period of time in which to exercise their rights to:
 - Address the authority
 - If given permission by the committee, question any other party.
 - In response to a point which the authority has given notice it will require clarification, give further information in support of their application.
- The committee shall disregard any information given by a party which is not relevant to the particular application before the committee and the licensing objectives.

- The hearing shall be in public, although the committee may exclude the public from all or part of a hearing where it considers that the public interest in doing so outweighs the public interest in the hearing, or that part of the hearing, taking place in private.
- In considering any representations or notice made by a party the authority may take into account documentary or other information produced by a party in support of their application, representations or notice (as applicable) either before the hearing or, with the consent of all the other parties, at the hearing.

59. This matter relates to the determination of an application for a premises licence under Section 17 of the Licensing Act 2003. Regulation 26(1) (a) requires the sub-committee to make its determination at the conclusion of the hearing.

Council's multiple roles and the role of the licensing sub-committee

60. Sub-committee members will note that, in relation to this application, the council has multiple roles. Council officers from various departments have been asked to consider the application from the perspective of the council as authority responsible respectively for environmental health, trading standards, health and safety and as the planning authority.
61. Members should note that the licensing sub-committee is meeting on this occasion solely to perform the role of licensing authority. The sub-committee sits in quasi-judicial capacity, and must act impartially. It must offer a fair and unbiased hearing of the application. In this case, members should disregard the council's broader policy objectives and role as statutory authority in other contexts. Members must direct themselves to making a determination solely based upon the licensing law, guidance and the council's statement of licensing policy.
62. As a quasi-judicial body the licensing sub-committee is required to consider the application on its merits. The sub-committee must take into account only relevant factors, and ignore irrelevant factors. The decision must be based on evidence, that is to say material, which tends logically to show the existence or non-existence of relevant facts, or the likelihood or unlikelihood of the occurrence of some future event, the occurrence of which would be relevant. The licensing sub-committee must give fair consideration to the contentions of all persons entitled to make representations to them.
63. The licensing sub-committee is entitled to consider events outside of the premises if they are relevant, i.e. are properly attributable to the premises being open. The proprietors do not have to be personally responsible for the incidents for the same to be relevant. However, if such events are not properly attributable to the premises being open, then the evidence is not relevant and should be excluded. Guidance is that the licensing authority will primarily focus on the direct impact of the activities taking place at the licensed premises on members of the public, living, working or engaged in normal activity in the area concerned.
64. Members will be aware of the council's code of conduct which requires them to declare personal and prejudicial interests. The code applies to members when considering licensing applications. In addition, as a quasi-judicial body, members are required to avoid both actual bias, and the appearance of bias.

65. The sub-committee can only consider matters within the application that have been raised through representations from other persons and responsible authorities. Interested parties must live in the vicinity of the premises. This will be decided on a case to case basis.
66. Under the Human Rights Act 1998, the sub-committee needs to consider the balance between the rights of the applicant and those making representations to the application when making their decision. The sub-committee has a duty under section 17 Crime and Disorder Act 1998 when making its decision to do all it can to prevent crime and disorder in the borough.
67. Other persons, responsible authorities and the applicant have the right to appeal the decision of the sub-committee to the magistrates' court within a period of 21 days beginning with the day on which the applicant was notified by the licensing authority of the decision to be appealed against.

Guidance

68. Members are required to have regard to the Home Office guidance in carrying out the functions of licensing authority. However, guidance does not cover every possible situation, so long as the guidance has been properly and carefully understood, members may depart from it if they have reason to do so. Full reasons must be given if this is the case.

Strategic Director of Finance and Governance

69. The head of regulatory services has confirmed that the costs of this process over and above the application fee are borne by the service.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Licensing Act 2003	Southwark Licensing, C/O	Mrs Kirty Read Tel: 020 7525 5748
Home Office Revised Guidance to the Act	Community Safety and Enforcement, 160 Tooley Street, London SE1 2QH	
Secondary Regulations		
Southwark statement of licensing policy		
Case file		

APPENDICES

Name	Title
Appendix A	Application for a premises licence
Appendix B	Representation from police as a responsible authority
Appendix B1	Representation and withdrawal statement from trading standards as a responsible authority
Appendix C	Map of the locality

AUDIT TRAIL

Lead Officer	Caroline Bruce, Strategic Director of Environment and Leisure	
Report Author	Jayne Tear, Principal Licensing Officer	
Version	Final	
Dated	6 December 2022	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments sought	Comments included
Director of Law and Governance	Yes	Yes
Strategic Director of Finance and Governance	Yes	Yes
Cabinet Member	No	No
Date final report sent to Constitutional Team		8 December 2022

Application for a premises licence to be granted under the Licensing Act 2003

Please read the following instructions first

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Shawarma Hut Limited

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

292b Walworth London			
Post town	Southwark London	Postcode	SE17 2TE

Telephone number at premises (if any)	020 77033991
Non-domestic rateable value of premises	£ 44,000.00

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **appropriate** **Please tick as appropriate**

a)	an individual or individuals *		please complete section (A)
b)	a person other than an individual *		
	i as a limited company/limited liability partnership	X	please complete section (B)
	ii as a partnership (other than limited liability)		please complete section (B)
	iii as an unincorporated association or		please complete section (B)
	iv other (for example a statutory corporation)		please complete section (B)

c)	a recognised club		please complete section (B)
d)	a charity		please complete section (B)
e)	the proprietor of an educational establishment		please complete section (B)
f)	a health service body		please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (B)
h)	the chief officer of police of a police force in England and Wales		please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) individual applicants (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)					

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Second individual applicant (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth or over		I am 18 years old		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service: (please see note 15 for information)					

(B) Other applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Shawarma Hut Limited
Address : 292b Walworth Road Southwark London SE17 2TE

Registered number: 12245577
Description of applicant : Company
Telephone number : ██████████
E-mail address: ████████████████████

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
1	1	1 1 2 0 2 2

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

Ground floor restaurant and cafe premises of 87 m2. and basement floor for preparation kitchen area of 120 m2 There is a main entrance door for ground floor on right side of the premises, and another side entrance door for basement floor both floors has a fire exit door to side road doors . The premises have one public toilet at ground floor ,The premises has two seating areas indoor and outdoor serving food and beverages, and has one bars serving refreshments and alcoholic beverages to be consumed the food and alcoholic beverages with a max. seating capacity of 52 persons.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

52 persons.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)	Please tick all that apply
a) plays (if ticking yes, fill in box A)	
b) films (if ticking yes, fill in box B)	
c) indoor sporting events (if ticking yes, fill in box C)	
d) boxing or wrestling entertainment (if ticking yes, fill in box D)	

e)	live music (if ticking yes, fill in box E)	
f)	recorded music (if ticking yes, fill in box F)	
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	

<u>Provision of late night refreshment</u> (if ticking yes, fill in box I)	X
<u>Supply of alcohol</u> (if ticking yes, fill in box J)	X

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				<u>Please give further details here</u> (please read guidance note 4)	
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				<u>Please give further details here</u> (please read guidance note 4)	
Tue					
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				Please give further details here (please read guidance note 4)	
Tue					
Wed			State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 7)			Indoors	
Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)				
Day	Start	Finish	Outdoors	
Mon			Both	
Tue			Both	
Wed			Both	
Thur			Both	
Fri			Both	
Sat			Both	
Sun			Both	

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				Both	
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	X
Mon	23:00	05:00	<u>Please give further details here</u> (please read guidance note 4)		
Tue	23:00	05:00			
Wed	23:00	05:00	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur	23:00	05:00			
Fri	23:00	05:00	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	23:00	05:00			
Sun	23:00	05:00			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	
				Off the premises	
Day	Start	Finish		Both	X
Mon	12:00	22:30	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Tue	12:00	22:30			
Wed	12:00	22:30			
Thur	12:00	22:30	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	12:00	22:30			
Sat	12:00	22:30			
Sun	12:00	22:30			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	Mr. Ali Al Sahlane
Date of birth	: [REDACTED]
Address:	[REDACTED]
Postcode	[REDACTED]
Personal licence number (if known) under process	

Issuing licensing authority (if known)
--

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

The sale of alcoholic beverages for over 18 years old

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	10:00	05:00	
Tue	10:00	05:00	
Wed	10:00	05:00	
Thur	10:00	05:00	
Fri	10:00	05:00	
			Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)

Sat	10:00	05:00	
Sun	10:00	05:00	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

The applicant shall ensure that at all times when the premises are open for any licensable activity, there are sufficient competent staff on duty to observe the below.

b) The prevention of crime and disorder

There shall be CCTV in operation at the premises and

a) a member of staff who has been nominated in writing and who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public.

b) if the premises are not open, and subject to the tests set out by virtue of the Data Protection Act, within 24 hours of a request for access to the CCTV system from either the police or licensing authority, this staff member must be able to show a Police, HMRC or authorised council officer recent data or footage with the absolute minimum of delay.

A daily incident log shall be kept at the premises for a period of at least 12 months from the date of last entry, which will record the following: (a) all crimes reported to the venue (b) all ejections of patrons (c) any complaints received (d) any incidents of disorder (e) any faults in the CCTV repaired within 24hrs (f) any refusal of the sale of alcohol (g) any visit by a relevant authority or emergency service. (h) any lost property found or handed to staff at the premises. (i) any other relevant incidents to be recorded. No music or amplified sound shall be generated within the premises so as to give.

c) Public safety

The number of people entering and leaving the premises will be counted to ensure maximum capacity is not exceeded. Drink responsibly signs will be displayed. Staff will receive training about emergency and general safety precautions and procedures. Free drinking water will be made available at all times the premises is open to the public. Telephone numbers of local taxi operators will be displayed. All bottles, glasses and rubbish will be removed on a regular and frequent basis. The electrical and gas systems as well as the fire safety measures will be regularly inspected and maintained. First aid equipment and materials will be on site.

d) The prevention of public nuisance

Staff shall regularly patrol the premises to supervise the orderly conduct of customers. Prominent notices requesting customers to leave the premises/area quietly will be displayed at all exits. All external doors and windows will be kept shut. To minimize the effect of littering, bins both inside and outside the premises will be provided and arrangements will be made for litter to be collected.

e) The protection of children from harm

No one under the age of 18 years can be admitted into the premises past 20:00. There will be a strict proof of age policy from 20:00 onwards for entry into the premises. Restrictions on the admission of under 18's will be displayed outside the premises. Prior to 20:00, staff will have been trained to refuse to sell alcohol to persons who appear to be under the age of 25 unless ID can be produced.

Checklist:**Please tick to indicate agreement**

<input checked="" type="checkbox"/>	I have made or enclosed payment of the fee.	x
<input checked="" type="checkbox"/>	I have enclosed the plan of the premises.	x
<input checked="" type="checkbox"/>	I have sent copies of this application and the plan to responsible authorities and others where applicable.	x
<input checked="" type="checkbox"/>	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	x
<input checked="" type="checkbox"/>	I understand that I must now advertise my application.	x
<input checked="" type="checkbox"/>	I understand that if I do not comply with the above requirements my application will be rejected.	x
<input checked="" type="checkbox"/>	[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	

It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	██████████
Date	04/10/2022
Capacity	Agent

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	██████████
Date	██████████
Capacity	██████████

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
██████████ (as Agent)			
name : ██████████			
Post town	██████████	Postcode	██████████
Telephone number (if any)	██████████		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			
██████████			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.

- a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.

6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
14. This is the address which we shall use to correspond with you about this application.
15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be issued to an individual or an individual in a partnership which is not a limited liability partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have the right to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

They do this in one of two ways:

- 1) by providing with this application, copies or scanned copies of the documents which an applicant has provided, to demonstrate their entitlement to work in the UK (which do not need to be certified) as per information published on gov.uk and in guidance.
- 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Home Office online right to work checking service.

As an alternative to providing a copy of original documents, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth, will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be shared digitally. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copies of documents as set out above.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.



The Licensing Unit
Floor 3
160 Tooley Street
London
SE1 2QH

Metropolitan Police Service
Licensing Office
Southwark Police Station,
323 Borough High Street,
LONDON,
SE1 1JL

Tel: 020 7232 6756

Email: SouthwarkLicensing@met.police.uk

Our reference: MD/21/195

Date: 13/10/2022

Dear Sir/Madam

Re: Shawarma Hut Limited 292b Walworth Road SE17 2TE

Police are in possession of an application from the above for a new premises for the Supply of Alcohol both on/off sales and Late Night Refreshment. The venue describes itself as a restaurant and café business. The Hours requested are outside the guidelines set out in the Southwark Statement of Licensing for Major town centres and strategic cultural areas.

The Hours requested are Mon- Sun:

Opening hours-1000hrs-0500hrs

Late night Refreshment-1000hrs-0500hrs

Supply of alcohol-1200hrs-2230hrs

The Southwark statement of licensing policy suggests the following hours for such an operation

Fri-Sat-0100hrs

Sun-Thurs-0000hrs

The applicant has offered some control measures within the operating schedule however the measures are not sufficient for such late hours and the supply of alcohol it should also be noted by the applicant that the Home office guidance issued under Sec 182 of the licensing Act 2003 'General principles' state that it is important in setting the parameters within which the premises may operate. Conditions must be precise and enforceable.

I object to the granting of this licence in its current format as the applicant has not addressed the licensing objectives sufficiently and in particular the prevention of crime and disorder.

Submitted for your consideration.
Yours Sincerely

PC Mark Lynch 2246AS
Southwark Police Licensing Unit
Tel: [REDACTED]

Tear, Jayne

From: [REDACTED]@met.police.uk
Sent: 05 December 2022 15:48
To: Tear, Jayne
Attachments: RE: Application for a premises licence RE: Shawarma hut, 292b Walworth Road, SE17 2TE - REF 878476

Good Afternoon

Following unsuccessful attempts by police to conciliate with the applicant we would like to submit the attached e mail trail as evidence

Kind regards

Mark Lynch Pc2246AS

Southwark Police Licensing

NOTICE - This email and any attachments are solely for the intended recipient and may be confidential. If you have received this email in error, please notify the sender and delete it from your system. Do not use, copy or disclose the information contained in this email or in any attachment without the permission of the sender. Metropolitan Police Service (MPS) communication systems are monitored to the extent permitted by law and any email and/or attachments may be read by monitoring staff. Only specified personnel are authorised to conclude binding agreements on behalf of the MPS by email and no responsibility is accepted for unauthorised agreements reached with other personnel. While reasonable precautions have been taken to ensure no viruses are present in this email, its security and that of any attachments cannot be guaranteed.

From: [REDACTED] [design.co.uk](mailto:[REDACTED]@design.co.uk)
To: [REDACTED] [.police.uk](mailto:[REDACTED]@met.police.uk)
Cc: Tear, Jayne
Subject: RE: Application for a premises licence RE: Shawarma hut, 292b Walworth Road, SE17 2TE - REF 878476
Date: 17 November 2022 07:56:39

Dear PC Mark

Noted thank you , we appreciated your effort.

Kind Regards

F [REDACTED] **Z** [REDACTED]
 [REDACTED]
 M. [REDACTED]
 T. [REDACTED]
 [REDACTED]

From: [REDACTED]@met.police.uk [mailto:[REDACTED]@met.police.uk]
Sent: 17 November 2022 07:31
To: [REDACTED]@design.co.uk
Cc: Jayne.Tear@SOUTHWARK.GOV.UK
Subject: Application for a premises licence RE: Shawarma hut, 292b Walworth Road, SE17 2TE - REF 878476

Good morning

Thank you for the reply however my objection has now been reinstated and the matter shall be heard at hearing

Kind regards

Mark Lynch Pc2246AS

Southwark Police licensing

From: [REDACTED] [design.co.uk](mailto:[REDACTED]@design.co.uk)>
Sent: 16 November 2022 22:35
To: Lynch Mark A - AS-CU <[REDACTED]@met.police.uk>; licensing@southwark.gov.uk
Cc: Jayne.Tear@SOUTHWARK.GOV.UK; [REDACTED]@shawarmahut.uk
Subject: RE: Application for a premises licence RE: Shawarma hut, 292b Walworth Road, SE17 2TE - REF 878476

Dear Mark

We apologies for late reply and thank you for your email and for your effort,

Further to our discussion with our client, and on behalf of our client please accept our confirmation of the all conditions mentioned in RED of your email below except 3 objections.

Please see our client objection of the 3 conditions below:

1- (1) The premises shall not be open at any time when the CCTV is not operating

correctly.

- 2- (10) That customers shall not use any outside area after 2200hrs with the exception to those wishing to smoke and this shall be limited to 6 people.
- 3- (15) All off sales shall only be sold to persons purchasing substantial takeaway meal and shall be for consumption away from the premises.

Please let us know your suggestions.

I am looking forward to your reply

Kind Regards

F [REDACTED] **Z** [REDACTED]
 [REDACTED]
 M. [REDACTED]
 T. [REDACTED]
 [REDACTED]

From: [REDACTED]@met.police.uk [REDACTED]@met.police.uk]
Sent: 16 November 2022 10:34
To: licensing@southwark.gov.uk
Cc: Jayne.Tear@SOUTHWARK.GOV.UK; [REDACTED]@design.co.uk
Subject: Application for a premises licence RE: Shawarma hut, 292b Walworth Road, SE17 2TE - REF 878476

Good Morning

The applicant has now decided that he does not wish to accept the conditions to which were initially proposed and accepted and despite further engagement no agreement has been reached and therefore Police would like for their objection for the granting of this licence to be reinstated

Kind regards

Mark Lynch Pc2246AS

Southwark Police Licensing

From: Lynch Mark A - AS-CU
Sent: 14 November 2022 16:55
To: [REDACTED]@design.co.uk
Cc: Tear, Jayne <Jayne.Tear@SOUTHWARK.GOV.UK>
Subject: Please Read and Reply. R Application for a premises licence RE: Shawarma hut, 292b Walworth Road, SE17 2TE - REF 878476

Good afternoon

Thank you for your further reply now declining the proposed conditions I will now inform Southwark council licensing that the Police objection to the licence for shawarma hut 292 b Walworth road SE17 2TE be reinstated as you have now declined the conditions. The current policy for Southwark council dictates the latest time an outdoor area can be used as 2200hrs and I would be willing to amend condition 1 to read

1. That customers shall not use any outside area after 2200hrs with the exception to those wishing to smoke and this shall be limited to 6 people. This will remove condition 2 in its current form

In regards to condition 3 I am happy for this to be removed as your requested hours for the supply of alcohol are to be 1200-2230hrs Mon-Sun

In regards to the opening hours that you have requested in your initial application states
Opening times 1000-0500hrs Mon-Sun
Late night refreshment 1000-0500hrs Mon-Sun
Supply of Alcohol 1200-2230hrs Mon-Sun

These opening hours are outside the Southwark Council Policy for Restaurants and Cafes and are more in keeping with venues such as nightclubs as such should you wish to operate to such late hours I would ask for the following condition to be considered

That between the hours of 0100hrs and 0500hrs no customers shall use the inside seating area. This will allow the venue to operate as a takeaway for late night refreshment.

I have amended the below proposed conditions please take time to read these and should you be happy to accept them then my objection to the licence can be withdrawn however if you do not wish to accept then please reply stating you do not need to accept them and I can then inform the council that my objection should be reinstated

1. That a CCTV system shall be installed and maintained in full working order. The CCTV system will record footage of evidential quality in all lighting conditions and should be able to capture a clear facial image of all persons that enter the venue. All public areas will be covered by the CCTV system including the bar, smoking areas, and frontage of the premises. The premises shall not be open at any time when the CCTV is not operating correctly.
2. All CCTV footage shall be kept for a period of thirty one (31) days and shall be made immediately available for inspection to officers of the Police and the Council on request.
3. That at least one member of staff should be on duty at all times the premises is open that is trained in the use of the CCTV and able to view and download images to a removable device on request of Police or council officer.

4. That all staff shall be trained in their responsibilities under the Licensing Act 2003 and in regards to the terms and conditions of this licence. Such training should include the prevention of sales of alcohol to underage persons, and the challenge 25 scheme in operation at the premises. Records pertaining to such training shall be kept / be accessible at the premises at all times, shall be updated every 6 months and shall be made immediately available for inspection at the premises to council and / or police officers on request.
5. That clearly legible signs shall be prominently displayed where they can easily be seen and read by customers at all exits from the premises, requesting to the effect that customers leave the premises and area in a quiet and orderly manner. Such signs shall be maintained free from obstruction when the premises are in use in accordance with this licence.
6. That a dispersal policy will be implemented and maintained to assist with patrons leaving the premises in an orderly and safe manner and all relevant staff will be trained in the contents of this policy and made aware of any changes. A record of this training will be kept including the date and the trainees name and made available for inspection when requested. A copy of the dispersal policy shall be made available to the licensing officer and the police on request.
7. An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Police. It must be completed within 24 hours of the incident and will record the following: a) all crimes reported to the venue; b) all ejections of patrons; c) any complaints received concerning crime and disorder; d) any incidents of disorder; e) all seizures of drugs or offensive weapons; f) any faults in the CCTV system, searching equipment or scanning equipment; g) any refusal of the sale of alcohol including date, time and name of staff member; h) any visit by a relevant authority or emergency service.
8. That all staff are trained in their responsibilities under the Licensing Act 2003 and the signs of drunkenness and training records to be kept

and updated every six months and shall be made immediately available to officers of the police and the council upon request.

9. The outdoor area shall be limited to 22 persons seated only as per the seating plan
10. That customers shall not use any outside area after 2200hrs with the exception to those wishing to smoke and this shall be limited to 6 people.
11. There shall be no vertical drinking in the premises.
12. That between the hours of 0100hrs and 0500hrs no customers shall use the inside seating area
13. That staff shall monitor the internal and external areas of the premises and ensure the orderly conduct of patrons at the premises.
14. That no noise shall emanate from the premises by its patrons which causes nuisance to their neighbours
15. All off sales shall only be sold to persons purchasing substantial takeaway meal and shall be for consumption away from the premises.
16. All off sales shall be made in sealed containers
17. That alcohol shall only be sold or supplied for consumption on the premises to persons seated and taking as ancillary to a substantial table meal
18. The accommodation limit shall inside the venue be set at 30 patrons as per the seating plan

Kind regards

Mark Lynch Pc 2246AS
Southwark Police Licensing

From: [REDACTED] <[REDACTED]@ddesign.co.uk>
Sent: 12 November 2022 12:48
To: Lynch Mark A - AS-CU <[REDACTED]@met.police.uk>
Cc: Jayne.Tear@SOUTHWARK.GOV.UK; 'Regen, Licensing' <Licensing.Regen@southwark.gov.uk>; [REDACTED]@shawarmahut.uk
Subject: FW: R Application for a premises licence RE: Shawarma hut, 292b Walworth Road, SE17 2TE - REF 878476

Dear PC Mark

I hope all is well

We apologies for the late reply that our client has object a conditions point you mentioned in RED below:

1. That customers shall not use the front outside seating area after 21.00.
2. That should patrons wish to smoke they use the entrance on Carter Street and shall be limited to 4 Persons
3. That all licensable activities shall cease 30 mins before the terminal hour.
4. The Southwark statement of licensing policy suggests the following hours for such an operation.
Fri-Sat-0100hrs
Sun-Thurs-0000hrs.

Our client is happy to present his requirement during hearing time.

Please let us know if there any other suggestions.

I am looking forward to your reply

Kind Regards

F [REDACTED] Z [REDACTED]
[REDACTED]
M. [REDACTED]
T. [REDACTED]
[REDACTED]

From: [REDACTED] <[REDACTED]@shawarmahut.uk>
Sent: 12 November 2022 12:07

To: [REDACTED] [design.co.uk](mailto:[REDACTED]@design.co.uk)

Subject: Re: R Application for a premises licence RE: Shawarma hut, 292b Walworth Road, SE17 2TE - REF 878476

Hi

That customers shall not use the front outside seating area after 21.00.

That should patrons wish to smoke they use the entrance on Carter Street and shall be limited to 4 Persons

That all licensable activities shall cease 30 mins before the terminal hour

The opening hours suggested by them is not acceptable too as both the shops on my right and left open till 5am.

I don't accept the conditions above.

Regards

[REDACTED]

On 12 Nov 2022, at 08:30, [REDACTED] [design.co.uk](mailto:[REDACTED]@design.co.uk)> wrote:

Dear [REDACTED]

Please see agreed additional conditions requested by Southwark Police for granting the license .

FYI

I will keep in touch with you due courses.

Kind Regards

F [REDACTED] Z [REDACTED]

[REDACTED] [REDACTED]

M. [REDACTED]

T. [REDACTED]

[REDACTED]

From: [REDACTED] [@met.police.uk](mailto:[REDACTED]@met.police.uk) [REDACTED] [@met.police.uk](mailto:[REDACTED]@met.police.uk)]

Sent: 11 November 2022 16:00

To: [REDACTED] [design.co.uk](mailto:[REDACTED]@design.co.uk)

Cc: licensing@southwark.gov.uk; Jayne.Tear@SOUTHWARK.GOV.UK

Subject: R Application for a premises licence RE: Shawarma hut, 292b Walworth Road, SE17 2TE - REF 878476

Good afternoon

In view of the applicants acceptance to the additional conditions and amended wording as below in red ,Police would now like to withdraw our representation for the granting of the licence for Shawarma hut 292b Walworth road SE172TE

That a CCTV system shall be installed and maintained in full working order. The CCTV system will record footage of evidential quality in all lighting conditions and should be able to capture a clear facial image of all persons that enter the venue. All public areas will be covered by the CCTV system including the bar, smoking areas, and frontage of the premises. The premises shall not be open at any time when the CCTV is not operating correctly.

All CCTV footage shall be kept for a period of thirty one (31) days and shall be made immediately available for inspection to officers of the Police and the Council on request.

That at least one member of staff should be on duty at all times the premises is open that is trained in the use of the CCTV and able to view and download images to a removable device on request of Police or council officer.

That all staff shall be trained in their responsibilities under the Licensing Act 2003 and in regards to the terms and conditions of this licence. Such training should include the prevention of sales of alcohol to underage persons, and the challenge 25 scheme in operation at the premises. Records pertaining to such training shall be kept / be accessible at the premises at all times, shall be updated every 6 months and shall be made immediately available for inspection at the premises to council and / or police officers on request.

That clearly legible signs shall be prominently displayed where they can easily be seen and read by customers at all exits from the premises, requesting to the effect that customers leave the premises and area in a quiet and orderly manner. Such signs shall be maintained free from obstruction when the premises are in use in accordance with this licence.

That a dispersal policy will be implemented and maintained to assist with patrons leaving the premises in an orderly and safe manner and all relevant staff will be trained in the contents of this policy and made aware of any changes. A record of this training will be kept including the date and the trainees name and made available for inspection when requested. A copy of the dispersal policy shall be made available to the licensing officer and the police on request.

An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Police. It must be completed within 24 hours of the incident and will record the following: a) all crimes reported to the venue; b) all ejections of patrons; c) any complaints received concerning crime and disorder; d) any incidents of disorder; e) all seizures of drugs or offensive weapons; f) any faults in the CCTV system, searching equipment or scanning equipment; g)

any refusal of the sale of alcohol including date, time and name of staff member; h) any visit by a relevant authority or emergency service.

That all staff are trained in their responsibilities under the Licensing Act 2003 and the signs of drunkenness and training records to be kept and updated every six months and shall be made immediately available to officers of the police and the council upon request.

The outdoor area shall be limited to 22 persons seated only as per the seating plan

That customers shall not use the front outside seating area after 21.00.

That should patrons wish to smoke they use the entrance on Carter Street and shall be limited to 4 Persons

That all licensable activities shall cease 30 mins before the terminal hour

There shall be no vertical drinking in the premises

That staff shall monitor the internal and external areas of the premises and ensure the orderly conduct of patrons at the premises.

That no noise shall emanate from the premises by its patrons which causes nuisance to their neighbours

All off sales shall only be sold to persons purchasing substantial takeaway meal and shall be for consumption away from the premises.

All off sales shall be made in sealed containers

That alcohol shall only be sold or supplied for consumption on the premises to persons seated and taking as ancillary to a substantial table meal

The accommodation limit shall inside the venue be set at 30 patrons as per the seating plan

Kind regards

Mark Lynch Pc2246AS

Southwark Police Licensing

From: [REDACTED] <[\[REDACTED\]@design.co.uk](mailto:[REDACTED]@design.co.uk)>

Sent: 11 November 2022 15:17

To: Lynch Mark A - AS-CU [REDACTED] <[\[REDACTED\]@met.police.uk](mailto:[REDACTED]@met.police.uk)>

Cc: Jayne Tear <Jayne.Tear@southwark.gov.uk>

Subject: Re: Application for a premises licence RE: Shawarma hut, 292b Walworth Road, SE17 2TE - REF 878476

Dear Mark

Thank you for your email . On behalf of our client please accept our confirmation as mentioned below:

Thank you for your effort

Regards

F [REDACTED] Z [REDACTED]
[REDACTED]
[REDACTED]
M [REDACTED]

On Nov 11, 2022, at 10:08 AM, [REDACTED] [@met.police.uk](mailto:[REDACTED]@met.police.uk) wrote:

Good Morning

Thank you for your reply and your agreement to the reduction in opening hours , in regards to licence conditions I have listed below those to which we would like you to consider on your licence in order to promote the licence objectives, also can you confirm the accommodation limit for the basement area

That a CCTV system shall be installed and maintained in full working order. The CCTV system will record footage of evidential quality in all lighting conditions and should be able to capture a clear facial image of all persons that enter the venue. All public areas will be covered by the CCTV system including the bar, smoking areas, and frontage of the premises. The premises shall not be open at any time when the CCTV is not operating correctly.

All CCTV footage shall be kept for a period of thirty one (31) days and shall be made immediately available for inspection to officers of the Police and the Council on request.

That at least one member of staff should be on duty at all times the premises is open that is trained in the use of the CCTV and able to view and download images to a removable device on request of Police or council officer.

That all staff shall be trained in their responsibilities under the Licensing Act 2003 and in regards to the terms and conditions of this

licence. Such training should include the prevention of sales of alcohol to underage persons, and the challenge 25 scheme in operation at the premises. Records pertaining to such training shall be kept / be accessible at the premises at all times, shall be updated every 6 months and shall be made immediately available for inspection at the premises to council and / or police officers on request.

That clearly legible signs shall be prominently displayed where they can easily be seen and read by customers at all exits from the premises, requesting to the effect that customers leave the premises and area in a quiet and orderly manner. Such signs shall be maintained free from obstruction when the premises are in use in accordance with this licence.

That a dispersal policy will be implemented and maintained to assist with patrons leaving the premises in an orderly and safe manner and all relevant staff will be trained in the contents of this policy and made aware of any changes. A record of this training will be kept including the date and the trainees name and made available for inspection when requested. A copy of the dispersal policy shall be made available to the licensing officer and the police on request.

An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Police. It must be completed within 24 hours of the incident and will record the following: a) all crimes reported to the venue; b) all ejections of patrons; c) any complaints received concerning crime and disorder; d) any incidents of disorder; e) all seizures of drugs or offensive weapons; f) any faults in the CCTV system, searching equipment or scanning equipment; g) any refusal of the sale of alcohol including date, time and name of staff member; h) any visit by a relevant authority or emergency service.

That all staff are trained in their responsibilities under the Licensing Act 2003 and the signs of drunkenness and training records to be kept and updated every six months and shall be made immediately available to officers of the police and the council upon request.

The outdoor area shall be limited to 22 persons seated only as per the seating plan

That customers shall not use the front outside seating area after 21.00.

That should patrons wish to smoke they use the entrance on Carter Street and shall be limited to 4 Persons

That all licensable activities shall cease 30 mins before the terminal

hour

There shall be no vertical drinking in the premises

That staff shall monitor the internal and external areas of the premises and ensure the orderly conduct of patrons at the premises.

That no noise shall emanate from the premises by its patrons which causes nuisance to their neighbours

All off sales shall only be sold to persons purchasing substantial takeaway meal and shall be for consumption away from the premises.

All off sales shall be made in sealed containers

That alcohol shall only be sold or supplied for consumption on the premises to persons seated and taking as ancillary to a substantial table meal

The accommodation limit shall inside the venue be set at 30 patrons as per the seating plan

Kind regards
Mark Lynch Pc2246AS
Southwark Police Licensing

From: [REDACTED] <[\[REDACTED\]@design.co.uk](mailto:[REDACTED]@design.co.uk)>
Sent: 10 November 2022 15:57
To: MD Mailbox - Southwark Licensing
<SouthwarkLicensing@met.police.uk>
Cc: Jayne.Tear@SOUTHWARK.GOV.UK
Subject: RE: Application for a premises licence RE: Shawarma hut, 292b Walworth Road, SE17 2TE - REF 878476

Dear PC Mark

We apologies for late reply.
Further to our discussion with Mrs. Jayne today and refer to your received letter that on behalf of our client please accept our confirmation for opening hours as stated below:

The Southwark statement of licensing policy suggests the following hours for such an operation.
Fri-Sat-0100hrs
Sun-Thurs-0000hrs

Please let us know if there any suggestion you like to add in the conditions?

I am looking forward to your reply

Kind Regards

F [REDACTED] Z [REDACTED]
[REDACTED]
M. [REDACTED]
T. [REDACTED]
[REDACTED]

From: Tear, Jayne [<mailto:Jayne.Tear@SOUTHWARK.GOV.UK>]
Sent: 26 October 2022 14:57
To: [REDACTED] [design.co.uk](mailto:[REDACTED]@design.co.uk)
Subject: Application for a premises licence RE: Shawarma hut, 292b Walworth Road, SE17 2TE - REF 878476
Importance: High

Dear Mr [REDACTED]

I am writing with regards to the above application for a premises licence under the Licensing Act 2003.

Currently there are 2 representations received against the application, from the Police and Trading Standards as responsible authorities (please find attached).

Please contact the Police and Trading Standards directly if you feel there is a chance of conciliation. I would appreciate is if you would copy me in on any agreement reached.

Should any further representations be received I will send you them after the last day for representation which is 3 November 2022,

With kindest regards

Jayne

Jayne Tear - Principal Licensing Officer

Southwark Council | Licensing Unit

160 Tooley Street | London | SE1 2QH

Direct line 020 7525 0396 | Fax 020 7525 5735 | Call Centre 020 7525 2000

Jayne Tear - Principal Licensing Officer

Southwark Council | Licensing Unit

160 Tooley Street | London | SE1 2QH

Direct line 020 7525 0396 | Fax 020 7525 5735 | Call Centre 020 7525 2000

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reasonable precautions have been taken to ensure no viruses are present in this email, its security and that of any attachments cannot be guaranteed.

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From: Moore, Ray <Ray.Moore@southwark.gov.uk>
Sent: Thursday, November 10, 2022 4:30 PM
To: [REDACTED]@design.co.uk; Regen, Licensing <Licensing.Regan@southwark.gov.uk>
Cc: Tear, Jayne <Jayne.Tear@SOUTHWARK.GOV.UK>; Forrest, Yemisi <Yemisi.Forrest@Southwark.gov.uk>
Subject: RE: Application for a premises licence RE: Shawarma hut, 292b Walworth Road, SE17 2TE - REF 878476

On the basis of the e-mail below and acceptance of proposed conditions, Trading Standards, as a responsible authority now withdraw their representations.

Ray MOORE

Principal Trading Standards Enforcement Officer

Southwark Council | Environment & Leisure| Regulatory Services

Post: 3rd Floor Hub 2, PO Box 64529 | London SE1P 5LX

Direct line 020 7525 0816 | Fax 020 7525 5735 | Call Centre 020 7525 2000

www.southwark.gov.uk/TradingStandards

Need advice on consumer issues? Visit Citizens Advice via www.direct.gov.uk/consumer



<http://www.southwark.gov.uk/business/trading-standards-and-food-safety/illegal-tobacco-e-cigarettes-and-shisha>

Please consider the environment - do you really need to print this email?

From: [REDACTED]@design.co.uk>
Sent: Thursday, November 10, 2022 4:19 PM
To: Moore, Ray <Ray.Moore@southwark.gov.uk>
Cc: Tear, Jayne <Jayne.Tear@SOUTHWARK.GOV.UK>
Subject: RE: Application for a premises licence RE: Shawarma hut, 292b Walworth Road, SE17 2TE - REF 878476

Dear Ray

We apologies for late reply,

Further to our discussion with you and with Mrs. Jayne, on Behalf of our client please accept our confirmation conditions as requested below:

4AA - The premises shall operate an age check 'Challenge 25' policy whereby customers purchasing alcohol who look or appear to be under 25 years of age will be asked for an approved form of proof of age to verify their age. Approved forms shall include a driving licence, passport or a PASS approved proof of age card such as the Southwark Proof of Age (SPA) card.

4AB - All staff involved in the sale of alcohol shall be trained in the age check 'Challenge 25' policy. A record of their training, including the dates that each member of staff is trained, shall be available for inspection at the premises on request by the Council's authorised officers or the Police.

4AC - Age check or 'Challenge 25' signage shall be displayed at entrances to the premises, areas where alcohol is displayed for sale and at points of sale to inform customers that an age check 'Challenge 25' policy applies and proof of age may be required.

4AI - A register of refused sales of alcohol shall be maintained in order to demonstrate effective operation of the policy. The register shall be available for inspection at the premises on request by Council authorised officers or the Police.

350 - No beers, lagers or ciders in single cans, bottles or multi packs with an ABV of more than 6.5% will be displayed, sold or offered for sale from the premises unless written permission has been given by Metropolitan Police Licensing, Southwark Council Trading Standards or Southwark Council Licensing. A copy of that permission must be retained with the premises licence and be immediately available for inspection by any Responsible Authority.

No one under the age of 18 will be permitted on the premises after 20:00 pm.

For any clarifications please do not hesitate to contact me.

Thanking you in advance.

Kind Regards

F [REDACTED] **Z** [REDACTED]
[REDACTED]
M.
T.
[REDACTED]

From: Moore, Ray <Ray.Moore@southwark.gov.uk>

Sent: Monday, October 24, 2022 4:46 PM

To: Regen, Licensing <Licensing.Regen@southwark.gov.uk>; [REDACTED] [design.co.uk](mailto:[REDACTED].design.co.uk);
[REDACTED] [@shawarmahut.uk](mailto:[REDACTED]@shawarmahut.uk)

Cc: Forrest, Yemisi <Yemisi.Forrest@Southwark.gov.uk>

Subject: RE: Application for a new premises license, Shawarma Hut Ltd, TA "Shawarma Hut", 292b Walworth Road, London SE17 2TE Ref: 878476

Trading Standards as a responsible authority are in receipt of a new premises license application from Shawarma Hut Ltd in respect of a premises at 292b Walworth Road, London, SE5 2TE. Trading Standards as a responsible authority are making representation in respect of this application under all the licensing objectives, but primarily the protection of children from harm.

In the general description this is:-

“Ground floor restaurant and cafe premises of 87 m2. and basement floor for preparation kitchen area of 120 m2 There is a main entrance door for ground floor on right side of the premises, and another side entrance door for basement floor both floors has a fire exit door to side road doors . The premises have one public toilet at ground floor ,The premises has two seating areas indoor and outdoor serving food and beverages, and has one bars serving refreshments and alcoholic beverages to be consumed the food and alcoholic beverages with a max. seating capacity of 52 persons.”

The opening hours are to be (For off sales only):-

Monday to Sunday 10:00hrs to 05:00hrs

Late Night Refreshments: 23:00hrs to 05:00hrs and

Alcohol (both on and off sales): 12:00hrs to 22:0hrs

It is noted that the application states the following in relation to the protection of children from harm....

No one under the age of 18 years can be admitted into the premises past 20:00. There will be a strict proof of age policy from 20:00 onwards for entry into the premises. Restrictions on the admission of under 18's will be displayed outside the premises. Prior to 20:00, staff will have been trained to refuse to sell alcohol to persons who appear to be under the age of 25 unless ID can be produced.

Trading Standards as a responsible authority asks that the following conditions be put forward to cover all these matters more comprehensively.

4AA - The premises shall operate an age check 'Challenge 25' policy whereby customers purchasing alcohol who look or appear to be under 25 years of age will be

asked for an approved form of proof of age to verify their age. Approved forms shall include a driving licence, passport or a PASS approved proof of age card such as the Southwark Proof of Age (SPA) card.

4AB - All staff involved in the sale of alcohol shall be trained in the age check 'Challenge 25' policy. A record of their training, including the dates that each member of staff is trained, shall be available for inspection at the premises on request by the Council's authorised officers or the Police.

4AC - Age check or 'Challenge 25' signage shall be displayed at entrances to the premises, areas where alcohol is displayed for sale and at points of sale to inform customers that an age check 'Challenge 25' policy applies and proof of age may be required.

4AI - A register of refused sales of alcohol shall be maintained in order to demonstrate effective operation of the policy. The register shall be available for inspection at the premises on request by Council authorised officers or the Police.

350 - No beers, lagers or ciders in single cans, bottles or multi packs with an ABV of more than 6.5% will be displayed, sold or offered for sale from the premises unless written permission has been given by Metropolitan Police Licensing, Southwark Council Trading Standards or Southwark Council Licensing. A copy of that permission must be retained with the premises licence and be immediately available for inspection by any Responsible Authority.

1. No one under the age of 18 will be permitted on the premises after 20:00hrs.

Ray MOORE

Principal Trading Standards Enforcement Officer

Southwark Council | Environment & Leisure| Regulatory Services

Post: 3rd Floor Hub 2, PO Box 64529 | London SE1P 5LX

Direct line 020 7525 0816 | Fax 020 7525 5735 | Call Centre 020 7525 2000

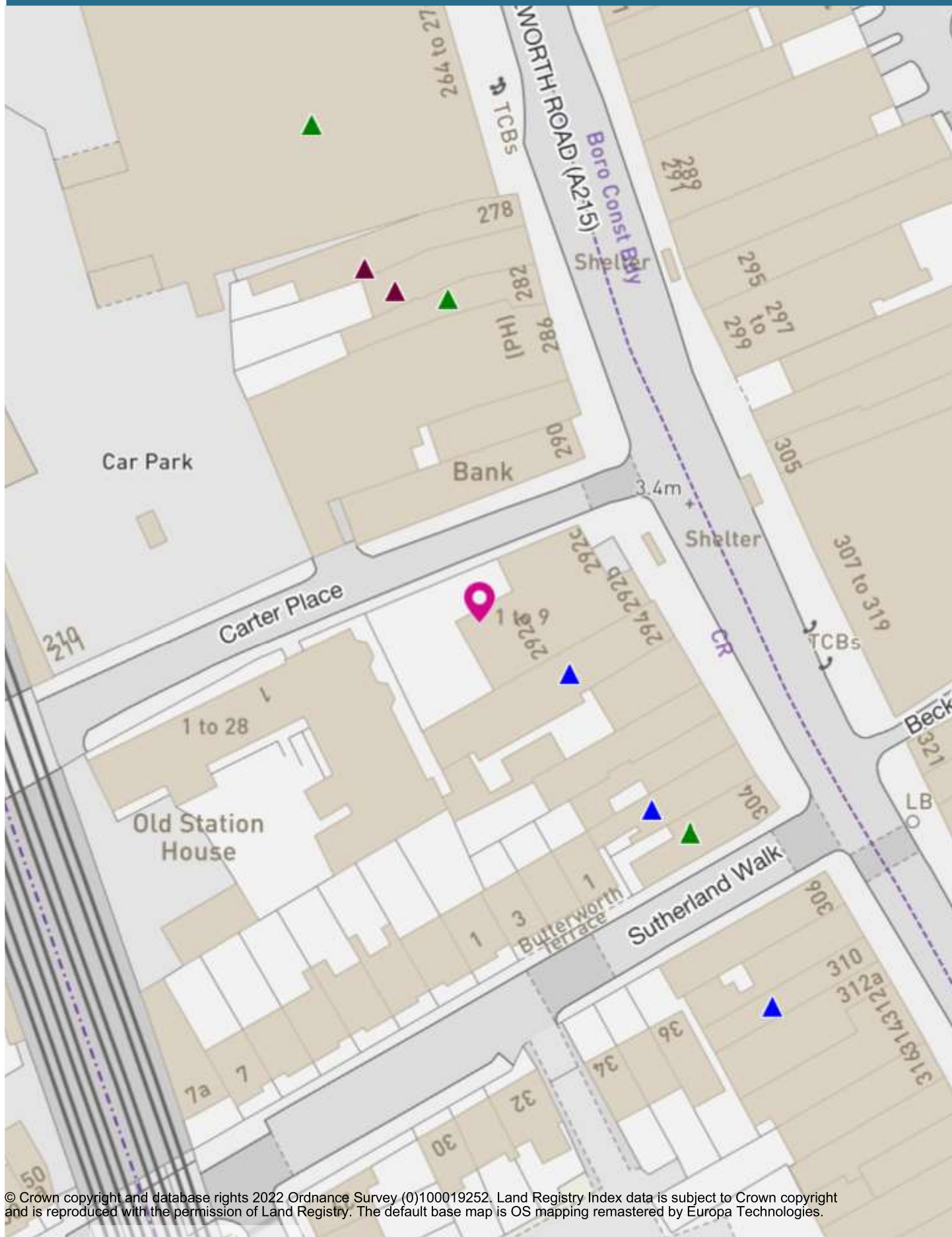
www.southwark.gov.uk/TradingStandards

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<http://www.southwark.gov.uk/business/trading-standards-and-food-safety/illegal-tobacco-e-cigarettes-and-shisha>

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20 m

Item No. 6.	Classification: Open	Date: 20 December 2022	Meeting Name: Licensing Sub-Committee
Report Title		Licensing Act 2003: Untype Limited, Unit 6 Bridgehouse Court, 39 Webber Street, London SE1 8QW	
Ward(s) of group(s) affected		Borough and Bankside	
From		Strategic Director of Environment and Leisure	

RECOMMENDATION

1. That the licensing sub-committee considers an application made by Untype Limited for a premises licence to be granted under the Licensing Act 2003 in respect of the premises known as Untype Limited, Unit 6 Bridgehouse Court, 39 Webber Street, London SE1 8QW.
2. Notes:
 - a) This application forms a new application for a premises licence, submitted under Section 17 of the Licensing Act 2003. The application is subject to representations from two responsible authorities and one other person and is therefore referred to the sub-committee for determination.
 - b) Paragraphs 8 to 11 of this report provide a summary of the application under consideration by the sub-committee. A copy of the full application is attached as Appendix A.
 - c) Paragraphs 12 to 22 of this report deal with the representations submitted in respect of the application. Copies of the representations submitted are attached in Appendices B and C of this report. Correspondence sent to the other person is attached at Appendix D. A map showing the location of the premises is attached to this report as Appendix E.
 - d) A copy of the council's approved procedure for hearings of the sub-committee in relation to an application made under the Licensing Act 2003, along with a copy of the hearing procedure, has been circulated to all parties to the meeting.

BACKGROUND INFORMATION

The Licensing Act 2003

3. The Licensing Act 2003 provides a licensing regime for:
 - The sale of and supply of alcohol
 - The provision of regulated entertainment
 - The provision of late night refreshment.
4. Within Southwark, the licensing responsibility is wholly administered by this council.

5. The Act requires the licensing authority to carry out its functions under the Act with a view to promoting the four stated licensing objectives. These are:
 - The prevention of crime and disorder
 - The promotion of public safety
 - The prevention of nuisance
 - The protection of children from harm.

6. In carrying out its licensing functions, a licensing authority must also have regard to:
 - The Act itself
 - The guidance to the act issued under Section 182 of the Act
 - Secondary regulations issued under the Act
 - The licensing authority's own statement of licensing policy
 - The application, including the operating schedule submitted as part of the application
 - Relevant representations.

7. The premises licence application process involves the provision of all relevant information required under the Act to the licensing authority with copies provided by the applicant to the relevant responsible bodies under the Act. The application must also be advertised at the premises and in the local press. The responsible authorities and other persons within the local community may make representations on any part of the application where relevant to the four licensing objectives.

KEY ISSUES FOR CONSIDERATION

The premises licence application

8. On 6 October 2022, Untype Limited applied for a premises licence to be granted under the Licensing Act 2003 in respect of the premises known as Untype Limited, Unit 6 Bridgehouse Court, 39 Webber Street, SE1 8QW. The premises and purpose is described as follows:

‘900sqft Hair salon + retail shop ground floor under flats. 3 permanent styling sections. Retail area/open space used for small events. Small open plan kitchen. Small glass office. 1 toilet. 1 public entrance + 1 back (fire exit)’.

9. The hours applied for are summarised as follows:
 - Plays – indoors:
 - Monday to Sunday: 08:00 to 22:00

 - Live music – indoors
 - Monday to Sunday: 08:00 to 22:00

 - Recorded music – indoors:
 - Monday to Sunday: 08:00 to 22:00

- Performance of dance – indoors:
 - Monday to Sunday: 08:00 to 22:00
 - Anything of a similar description to Live music, recorded music or performance of dance – indoors:
 - Monday to Sunday: 08:00 to 22:00
 - The sale by retail of alcohol (on the premises):
 - Monday to Sunday from 08:00 to 22:00
 - Opening hours:
 - Monday to Sunday from 08:00 to 22:30
10. The premises licence application form provides the applicant's operating schedule. Parts A, E, F, G, H, J, K, L, and M of the operating schedule set out the proposed licensable activities, operating hours and operating control measures in full, with reference to the four licensing objectives as stated in the Licensing Act 2003. Should a premises licence be issued in respect of the application the information provided in part M of the operating schedule will form the basis of conditions that will be attached to any licence granted subsequent to the application. A copy of the application is attached to this report in Appendix A.

Designated Premises Supervisor

11. The proposed designated premises supervisor is Nwaebuniaku Ajiduah. At the time of writing this report it details of a personal licence for Nwaebuniaku Ajiduah have not been provided.

Representations from responsible authorities

12. There were two representations received from responsible authorities namely the Metropolitan Police Service and trading standards.
13. The representation submitted by the Metropolitan Police Service objects to the grant of a licence, as the application has not addressed the licensing objectives within the operating schedule.
14. The police were unable to make any further comment due to the lack of information provided.
15. The representation by trading standards was submitted regarding the protection of children from harm licensing objectives.
16. Trading standards suggested conditions to be added to the operating schedule in order to promote the protection of children from harm licensing objective and provided training records, training materials, with an easy to use refusals register for the for the business to use

17. The applicant has addressed the representations submitted by the Metropolitan Police Service and trading standards and agreed further conditions/control measures to be added to the operating schedule to promote the licensing objectives, therefore the Metropolitan Police Service and trading standards have withdrawn their representations.
18. The representations and withdrawal statements from the Metropolitan Police Service and trading standards are attached at Appendix B.

Representations from other persons

19. One representation has been received from a local ward councillor as an 'other person'.
20. The representation is concerned with the prevention of crime and disorder, public safety and the prevention of public nuisance licensing objectives.
21. The representation states that Borough and Bankside ward is in a cumulative impact policy area because of the alcohol related crime and disorder statistics for the area, and the alcohol related hospital admissions data. Therefore, this application should be refused.
22. The representations from an 'other person' is attached to this report as Appendix C.
23. **NOTE:** The cumulative impact policy area does not apply to this type of premises according according to the Southwark statement of licensing policy 2021 - 2026

Conciliation

24. Following the conciliation between the applicant and the responsible authorities and the subsequent withdrawal of their representations, the conditions agreed to promote the licensing objectives were sent to the other person, asking if the extra conditions/control measures might address the concerns within their representation. A copy of the emails with conciliated conditions sent to the other persons is attached as Appendix D.
25. At the time of writing this report the representation from the other person is still outstanding.
26. At the hearing to determine this application the licensing sub-committee will be apprised as to any further conciliation that may have taken place.

Application History

27. There is no history of any temporary events notices (TENs) given with regards to the premises.

Map

28. A map showing the location of the premises is attached to this report as Appendix E. The following are a list of licensed premises in the vicinity of the application:

Chimichurris Ltd, 132 Webber Street, London SE1 0QL, licensed for:

- **Films – indoors:**
 - Monday to Wednesday: 08:00 to 22:00
 - Thursday and Friday: 08:00 to 23:00
 - Saturday: 10:00 to 23:00
 - Sunday: 10:00 to 19:30

- **Live music – indoors:**
 - Monday to Wednesday: 08:00 to 22:00
 - Thursday and Friday: 08:00 to 23:00
 - Saturday: 10:00 to 23:00
 - Sunday: 10:00 to 19:30

- **Recorded music – indoors:**
 - Monday to Wednesday: 08:00 to 22:00
 - Thursday and Friday: 08:00 to 23:00
 - Saturday: 10:00 to 23:00
 - Sunday: 10:00 to 19:30

- **Performance of dance – indoors:**
 - Monday to Wednesday: 08:00 to 22:00
 - Thursday and Friday: 08:00 to 23:00
 - Saturday: 10:00 to 23:00
 - Sunday: 10:00 to 19:30

- **Entertainment similar to live/recorded music – indoors**
 - Monday to Wednesday: 08:00 to 22:00
 - Thursday and Friday: 08:00 to 23:00
 - Saturday: 10:00 to 23:00
 - Sunday: 10:00 to 19:30

- **Provisions similar to making music and dancing – outdoors:**
 - Monday to Wednesday: 08:00 to 22:00
 - Thursday and Friday: 08:00 to 23:00
 - Saturday: 10:00 to 23:00
 - Sunday: 10:00 to 19:30

- **Late night refreshment – indoors:**
 - Friday and Saturday: 23:00 to 00:00

- Sale by retail of alcohol to be consumed on the premises:
 - Monday to Thursday: 08:00 to 23:00
 - Friday: 08:00 to 00:00
 - Saturday: 10:00 to 00:00
 - Sunday: 10:00 to 23:00
- Opening hours:
 - Monday to Thursday: 08:00 to 23:30
 - Friday and Saturday: 08:00 to 00:30
 - Sunday: 10:00 to 23:30

The Crown, 108 Blackfriars Road, London SE1 8HW, licensed for

- Films – indoors:
 - Sunday to Thursday: 10:00 to 00:30
 - Friday and Saturday: 10:00 to 01:30
- Indoor sporting events:
 - Sunday to Thursday: 10:00 to 00:30
 - Friday and Saturday: 10:00 to 01:30
- Live music – indoors:
 - Sunday to Thursday: 10:00 to 00:30
 - Friday and Saturday: 10:00 to 01:30
- Recorded music – indoors:
 - Sunday to Thursday: 10:00 to 00:00
 - Friday and Saturday: 10:00 to 01:00
- Late night refreshment – indoors:
 - Sunday to Thursday: 23:00 to 00:30
 - Friday and Saturday: 23:00 to 01:30
- Sale by retail of alcohol to be consumed off the premises:
 - Sunday to Thursday: 10:00 to 00:00
 - Friday and Saturday: 10:00 to 01:00
- Sale by retail of alcohol to be consumed on and off the premises:
 - Sunday to Thursday: 10:00 to 00:00
 - Friday and Saturday: 10:00 to 01:00

- Opening hours
 - Sunday to Thursday: 10:00 to 00:30
 - Friday and Saturday: 10:00 - 01:30

Sainsburys, 157-168 Blackfriars Road, London SE1 8EZ, licensed for:

- Sale by retail of alcohol to be consumed off the premises:
 - Monday to Sunday: 07:00 to 23:00
- Opening hours:
 - Monday to Sunday: 24 hours.

Southwark Council statement of licensing policy

29. Council assembly approved Southwark's statement of licensing policy 2021-2026 on 25 November 2020 and it came into effect on 1 January 2021.
30. Sections of the statement that are considered to be of particular relevance to the sub-committee's consideration are:
 - Section 3 - Purpose and scope of the policy. This reinforces the four licensing objectives and the fundamental principles upon which this authority relies in determining licence applications.
 - Section 5 – Determining applications for premises licenses and club premises certificates. This explains how the policy works and considers issues such as location; high standards of management; and the principles behind condition setting.
 - Section 6 – Local cumulative impact policies. This sets out this authority's approach to cumulative impact and defines the boundaries of the current special policy areas and the classifications of premises to which they apply. To be read in conjunction with Appendix B to the policy.
 - Section 7 – Hours of operation. This provides a guide to the hours of licensed operation that this Authority might consider appropriate by type of premises and (planning) area classification.
 - Section 8 – The prevention of crime and disorder. This provides general guidance on the promotion of the first licensing objective.
 - Section 9 – Public safety. This provides general guidance on the promotion of the second licensing objective.
 - Section 10 – The prevention of nuisance. This provides general guidance on the promotion of the third licensing objective.
 - Section 11 – The protection of children from harm. This provides general guidance on the promotion of the fourth licensing objective.

31. The purpose of Southwark's statement of licensing policy is to make clear to applicants what considerations will be taken into account when determining applications and should act as a guide to the sub-committee when considering the applications. However, the sub-committee must always consider each application on its own merits and allow exceptions to the normal policy where these are justified by the circumstances of the application.
32. Members should take into consideration both the Southwark statement of licensing policy and the Section 182 Guidance when making decisions. Links are below.

Southwark policy:

<https://www.southwark.gov.uk/business/licences/business-premises-licensing/licensing-and-gambling-act-policy>

Section 182 Guidance:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/705588/Revised_guidance_issued_under_section_182_of_the_Licensing_Act_2003_April_2018_.pdf

Cumulative impact area (CIA)

33. The premises are situated in the Borough and Bankside cumulative impact area
34. The cumulative impact area applies to the following types of premises:
- Night clubs, public houses & bars, restaurants & cafes, off-licences, supermarkets, convenience stores and similar premises
35. The premises are situated in the Bankside and Borough district town centre, according to the council's statement of licensing policy.
36. Under the Southwark statement of licensing policy 2021 - 2026 the following closing times are recommended as appropriate within this district town centre area for the categories of premises stated:
- Restaurants and cafes:
 - Sunday to Thursday: 00:00
 - Friday and Saturday: 01:00
 - Public Houses Wine bars or other drinking establishments:
 - Sunday to Thursday: 23:00
 - Friday and Saturday: 00:00
 - Hotel bars and guest houses:
 - No restrictions for residents

- Night Clubs (with 'sui generis' planning classification):
 - 00:00 Sunday to Thursday
 - 01:00 Friday and Saturday
- Off-Licences and alcohol sales in grocers and supermarkets:
 - 00:00 daily
- Take-away establishments:

Sunday to Thursday: 00:00
Friday and Saturday: 01:00
- Cinemas and Theatres:

Daily: 01:00
- Vessels:

Daily: 23:00
- Qualifying members' club: 01:00 daily

Climate change implications

37. Following council assembly on 14 July 2021, the council is committed to considering the climate change implications of any decisions.
38. Climate change is not a legal factor in the consideration of a grant of a premises license under the current licensing objectives, however members can make enquiries and request an agreement from applicants to promote the reduction of the impact of climate change that may be caused by the operation of the premises.
39. Examples of such an agreement may be:
 - Not to use single use plastics, such as disposable plastic glasses, when selling alcohol at the premises.
 - Encourage patrons not to drive to venues by providing details of public transport on their webpages/tickets.
40. The council's climate change strategy is available at:

<https://www.southwark.gov.uk/assets/attach/48607/Climate-Change-Strategy-July-2021-.pdf>

Community, equalities (including socio-economic) and health impacts

Community impact statement

41. Each application is required by law to be considered upon its own individual merits with all relevant matters taken into account.

Equalities (including socio-economic) impact statement

42. This report does not result in a policy decision and each application is required to be considered upon its own individual merits with all relevant matters taken into account. In considering the recommendations of this report, due regard must be given to the public sector equality duty set out in section 149 of the Equality Act 2010. This requires the council to consider all individuals when carrying out its functions.
43. Importantly, the council must have due regard to the need to eliminate discrimination, harassment, victimisation, or other prohibited conduct; advance equality of opportunity and foster good relations between people with protected characteristics and those who do not. The relevant protected characteristics are age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation. The public sector equality duty also applies to marriage and civil partnership, but only in relation to the need to eliminate discrimination, harassment, victimisation, or other prohibited conduct.
44. The equalities impact statement for licensing decisions is contained within the Southwark statement of licensing Policy 2021 – 2026 at:

<https://www.southwark.gov.uk/business/licences/business-premises/licensing/licensing-and-gambling-act-policy>.

45. The equalities impact assessment is available at:

<https://moderngov.southwark.gov.uk/documents/s92016/Appendix%20F%20-%20Equalities%20Impact%20Assessment.pdf>

Health impact statement

46. Health impacts cannot be considered by law when making decisions under the Licensing Act 2003.

Resource implications

47. A fee of £190.00 has been paid by the applicant in respect of this application being the statutory fee payable for premises within non-domestic rateable value B.

Consultation

48. Consultation has been carried out on this application in accordance with the provisions of the Licensing Act 2003. A public notice was published in a local newspaper and similar notices were exhibited outside of the premises for a period of 28 consecutive days.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of Law and Governance

49. The sub-committee is asked to determine the application for a premises licence under Section 17 of the Licensing Act 2003.
50. The principles which sub-committee members must apply are set out below.

Principles for making the determination

51. The sub-committee is asked to determine the application for a premises licence under Section 17 of the Licensing Act 2003.
52. The principles which sub-committee members must apply are set out below.
53. The general principle is that applications for premises licence applications must be granted unless relevant representations are received. This is subject to the proviso that the applicant has complied with regulations in advertising and submitting the application.
54. Relevant representations are those which:
 - Are about the likely effect of the granting of the application on the promotion of the licensing objectives
 - Are made by an interested party or responsible authority
 - Have not been withdrawn
 - Are not, in the opinion of the relevant licensing authority, frivolous or vexatious.
55. If relevant representations are received then the sub-committee must have regard to them, in determining whether it is necessary for the promotion of the licensing objectives to:
 - To grant the licence subject to:
 - The conditions mentioned in section 18 (2)(a) modified to such extent as the licensing authority considers necessary for the promotion of the licensing objectives
 - Any condition which must under section 19, 20 or 21 be included in the licence.
 - To exclude from the scope of the licence any of the licensable activities to which the application relates.
 - To refuse to specify a person in the licence as the premises supervisor.
 - To reject the application.

Conditions

56. The sub-committee's discretion is thus limited. It can only modify the conditions put forward by the applicant, or refuse the application, if it is necessary to do so. Conditions must be necessary and proportionate for the promotion of one of the four licensing objectives, and not for any other reason. Conditions must also be within

the control of the licensee, and should be worded in a way which is clear, certain, consistent and enforceable.

57. The four licensing objectives are:

- The prevention of crime and disorder
- Public safety
- The prevention of nuisance
- The protection of children from harm.

58. Members should note that each objective is of equal importance. There are no other licensing objectives, and the four objectives are paramount considerations at all times.

59. Conditions will not be necessary if they duplicate a statutory position. Conditions relating to night café and take away aspect of the license must relate to the night time operation of the premises and must not be used to impose conditions which could not be imposed on day time operators.

60. Members are also referred to the Home Office Revised Guidance issued under section 182 of the Licensing Act 2003 on conditions, specifically section 10.

Reasons

61. If the sub-committee determines that it is necessary to modify the conditions, or to refuse the application for a premises licence application, it must give reasons for its decision.

Hearing procedures

62. Subject to the licensing hearing regulations, the licensing committee may determine its own procedures. Key elements of the regulations are that:

- The hearing shall take the form of a discussion led by the authority. Cross examination shall not be permitted unless the authority considered that it is required for it to consider the representations.
- Members of the authority are free to ask any question of any party or other person appearing at the hearing.
- The committee must allow the parties an equal maximum period of time in which to exercise their rights to:
 - Address the authority
 - If given permission by the committee, question any other party.
 - In response to a point which the authority has given notice it will require clarification, give further information in support of their application.
- The committee shall disregard any information given by a party which is not relevant to the particular application before the committee and the licensing objectives.

- The hearing shall be in public, although the committee may exclude the public from all or part of a hearing where it considers that the public interest in doing so outweighs the public interest in the hearing, or that part of the hearing, taking place in private.
- In considering any representations or notice made by a party the authority may take into account documentary or other information produced by a party in support of their application, representations or notice (as applicable) either before the hearing or, with the consent of all the other parties, at the hearing.

63. This matter relates to the determination of an application for a premises licence under Section 17 of the Licensing Act 2003. Regulation 26(1) (a) requires the sub-committee to make its determination at the conclusion of the hearing.

Council's multiple roles and the role of the licensing sub-committee

64. Sub-committee members will note that, in relation to this application, the council has multiple roles. Council officers from various departments have been asked to consider the application from the perspective of the council as authority responsible respectively for environmental health, trading standards, health and safety and as the planning authority.

65. Members should note that the licensing sub-committee is meeting on this occasion solely to perform the role of licensing authority. The sub-committee sits in quasi-judicial capacity, and must act impartially. It must offer a fair and unbiased hearing of the application. In this case, members should disregard the council's broader policy objectives and role as statutory authority in other contexts. Members must direct themselves to making a determination solely based upon the licensing law, guidance and the council's statement of licensing policy.

66. As a quasi-judicial body the licensing sub-committee is required to consider the application on its merits. The sub-committee must take into account only relevant factors, and ignore irrelevant factors. The decision must be based on evidence, that is to say material, which tends logically to show the existence or non-existence of relevant facts, or the likelihood or unlikelihood of the occurrence of some future event, the occurrence of which would be relevant. The licensing sub-committee must give fair consideration to the contentions of all persons entitled to make representations to them.

67. The licensing sub-committee is entitled to consider events outside of the premises if they are relevant, i.e. are properly attributable to the premises being open. The proprietors do not have to be personally responsible for the incidents for the same to be relevant. However, if such events are not properly attributable to the premises being open, then the evidence is not relevant and should be excluded. Guidance is that the licensing authority will primarily focus on the direct impact of the activities taking place at the licensed premises on members of the public, living, working or engaged in normal activity in the area concerned.

68. Members will be aware of the council's code of conduct which requires them to declare personal and prejudicial interests. The code applies to members when considering licensing applications. In addition, as a quasi-judicial body, members are required to avoid both actual bias, and the appearance of bias.

69. The sub-committee can only consider matters within the application that have been raised through representations from other persons and responsible authorities. Interested parties must live in the vicinity of the premises. This will be decided on a case to case basis.
70. Under the Human Rights Act 1998, the sub-committee needs to consider the balance between the rights of the applicant and those making representations to the application when making their decision. The sub-committee has a duty under section 17 Crime and Disorder Act 1998 when making its decision to do all it can to prevent crime and disorder in the borough.
71. Other persons, responsible authorities and the applicant have the right to appeal the decision of the sub-committee to the magistrates' court within a period of 21 days beginning with the day on which the applicant was notified by the licensing authority of the decision to be appealed against.

Guidance

72. Members are required to have regard to the Home Office guidance in carrying out the functions of licensing authority. However, guidance does not cover every possible situation, so long as the guidance has been properly and carefully understood, members may depart from it if they have reason to do so. Full reasons must be given if this is the case.

Strategic Director of Finance and Governance

73. The head of regulatory services has confirmed that the costs of this process over and above the application fee are borne by the service.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Licensing Act 2003	Southwark Licensing, C/O	Mrs Kirty Read Tel: 020 7525 5748
Home Office Revised Guidance to the Act	Community Safety and Enforcement, 160 Tooley Street, London SE1 2QH	
Secondary Regulations		
Southwark statement of licensing policy		
Case file		

APPENDICES

Name	Title
Appendix A	Application for a premises licence
Appendix B	Representations and withdrawal statements by responsible authorities
Appendix C	Representation submitted by one other person
Appendix D	Copies of emails and conciliated conditions sent to other person
Appendix E	Map of the locality

AUDIT TRAIL

Lead Officer	Caroline Bruce, Strategic Director of Environment and Leisure	
Report Author	Jayne Tear, Principal Licensing Officer	
Version	Final	
Dated	7 December 2022	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments sought	Comments included
Director of Law and Governance	Yes	Yes
Strategic Director of Finance and Governance	Yes	Yes
Cabinet Member	No	No
Date final report sent to Constitutional Team		8 December 2022

24/09/2022

Business - Application for a premises licence to be granted under the Licensing Act 2003

Ref No. 1900123

Name of Applicant

Please enter the name(s) who is applying for a premises licence under section 17 of the Licensing Act 2003 and am making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Untype Limited

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

2. In terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the

Business - Application for a premises licence to be granted under the Licensing Act 2003

entertainment is provided by or on behalf of the health care provider;

o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and

o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).

4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

5. For example (but not exclusively), where the activity will occur on additional days during the summer months.

6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.

9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.

10. Please list here steps you will take to promote all four licensing objectives together. 11.

The application form must be signed.

12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.

13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.

14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications

from partnerships which are not limited liability partnerships:

Business - Application for a premises licence to be granted under the Licensing Act 2003

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
Business - Application for a premises licence to be granted under the Licensing Act 2003
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

• A birth or adoption certificate issued in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

• A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

• A certificate of registration or naturalisation as a British citizen, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

• A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

• A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.

• A current Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.

• A current Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

• A Certificate of Application, less than 6 months old, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a Business - Application for a premises licence to be granted under the Licensing Act 2003

European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.

• Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.

• Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:

o evidence of the applicant's own identity – such as a passport,

o evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and

o evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:

(i) working e.g. employment contract, wage slips, letter from the employer,

(ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,

(iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or (iv)

self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:

(i) any page containing the holder's personal details including nationality;

(ii) any page containing the holder's photograph;

(iii) any page containing the holder's signature;

Business - Application for a premises licence to be granted under the Licensing Act 2003

(iv) any page containing the date of expiry; and

(v) any page containing information indicating the holder has permission to enter or remain in

the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Premises Details

Application for a premises licence to be granted under the Licensing Act 2003

Non-domestic rateable value of premises in order to see your rateable value [click here](#) (opens in new window)

£ £24,750

Band D and E only applies to premises which uses exclusively or primarily for the supply of alcohol for consumption on the premises

Premises trading name

Untype Limited

Business - Application for a premises licence to be granted under the Licensing Act

2003 Postal address of premises or, if none, ordnance survey map reference or

description

Do you have a Southwark
postcode?

Yes

Address Line 1 UNIT 6 BRIDGEHOUSE COURT

Address Line 2 39 WEBBER STREET

Town LONDON

Post code SE1 8QW

Ordnance survey
map reference

Description of the location

82

Telephone number [REDACTED]

Applicant Details

Please select whether you are applying for a premises licence as

a person other than an individual (limited company, partnership etc)

If you are applying as an individual or non-individual please select one of the following:-

I am carrying on or proposing to carry on a business which involves the use of the
premises for licensable activities

Other Applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name - First Entry

Untype Limited

Address - First Entry

Street number or

building name unit 6 bridgehouse court

Street Description 39 Webber St

Town London

County England

Post code SE1 8QW

where applicable)14065200

Registered number (

Business - Application for a premises licence to be granted under the Licensing Act 2003

partnership,

company,

unincorporated association etc)

Description of applicant (for example,

Limited company - hair salon and retail space

Contact Details - First Entry

Telephone number [REDACTED]

Operating Schedule

When do you want the premises licence to start?

25/09/2022

If you wish the licence to be valid only for a limited period, when do you want it to end?

General description of premises (see guidance note 1)

900sq ft Hair salon + retail shop ground floor under flats
3 permanent styling sections
retail area/ open space used for small events
small open plan kitchen
small glass office
1 toilet
1 public entrance + 1 back (fire exit)

If 5,000 or more people are expected to attend the premises at any one time please use the drop down below to select the number.

Less than 5000

Note 1

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.

Operating Schedule part 2

What licensable activities do you intend to carry on from the premises?

Business - Application for a premises licence to be granted under the Licensing Act 2003

(Please see sections 1 and 14 of the Licensing Act 2003 and schedule 1 and 2 of the Licensing Act 2003)

Provision of regulated entertainment (Please read guidance note 2)

a) plays

e) live music

- 84
- f) recorded music
 - g) performance of dance
 - h) anything of a similar description to that falling within (e), (f) or (g)

Provision of late night refreshment

Supply of alcohol

- j) Supply of alcohol

In all cases please complete boxes K, L and M.

A - Plays

Will the performance of a play take place indoors or outdoors or both? (Please read guidance note 3)

Indoors

Please give further details here (Please read guidance note 4)

The space may be used to showcase performances relating to hair and beauty on very limited occasions

Standard days and timings for Plays (Please read guidance note 7)

Day Start Finish

Mon 08:00 22:00

Tues 08:00 22:00

Wed 08:00 22:00

Thur 08:00 22:00

Fri 08:00 22:00

Sat 08:00 22:00

Sun 08:00 22:00

State any seasonal variations for performing plays (Please read guidance note 5)

n/a

Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed. (Please read guidance note 6)

n/a

3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).

4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

5. For example (but not exclusively), where the activity will occur on additional days during the summer months.

6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

E - Live Music

Will the performance of live music take place indoors or outdoors or both? (Please read guidance note 3)

Indoors

Please give further details here (Please read guidance note 4)

The space may be used to host events relating to hair and beauty which may include a dj or performer

Standard days and timings for Live Music (Please read guidance note 7)

Day Start Finish

Mon 08:00 22:00

Tues 08:00 22:00

Wed 08:00 22:00

Thur 08:00 22:00

Fri 08:00 22:00

Sat 08:00 22:00

Sun 08:00 22:00

State any seasonal variations for the performance of live music (Please read guidance note 5)

n/a

Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed. (Please read guidance note 6)

n/a

3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent). 4.

For example the type of activity to be authorised, if not already stated, and give relevant further details. 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.

6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

F - Recorded Music

Will the playing of recorded music take place indoors or outdoors or both? (Please read guidance note 3)

Indoors

Please give further details here (Please read guidance note 4)

The space may be used to showcase performances or host events relating to hair and beauty

Standard days and timings for Recorded Music (Please read guidance note 7)

Day Start Finish

Mon 08:00 22:00

Tues 08:00 22:00

Wed 08:00 22:00

Thur 08:00 22:00

Fri 08:00 22:00

Sat 08:00 22:00

Sun 08:00 22:00

State any seasonal variations for playing recorded music (Please read guidance note

5) n/a

Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed. (Please read guidance note 6)

n/a

3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

G - Performances of Dance

Will the performances of dance take place indoors or outdoors or both? (Please read guidance note 3)

Indoors

Please give further details here (Please read guidance note 4)

The space may be used to showcase performances relating to hair and beauty

Standard days and timings for Performance of dance (Please read guidance note 7)

Day Start Finish

Mon 08:00 22:00

Tues 08:00 22:00

Wed 08:00 22:00

Thur 08:00 22:00

Fri 08:00 22:00

Sat 08:00 22:00

Sun 08:00 22:00

State any seasonal variations for the performance of dance (Please read guidance note 5)

n/a

Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed. (Please read guidance note 6)

n/a

3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

H - Anything of a similar description to that falling within (e), (f) or (g)

Please give a description of the type of entertainment you will be providing

events and meetings relating to hair and beauty sector

Will the entertainment take place indoors or outdoors or both? (Please read guidance note 3)

Indoors

Please give further details here (Please read guidance note 4)

ie - customer meet ups/ networking events/ photography/film and sound recording ect.

Standard days and timings for Anything of a similar description to that falling within (e), (f) or (g) (Please read guidance note 7)

Day Start Finish

Mon 08:00 22:00

Tues 08:00 22:00

Wed 08:00 22:00

Thur 08:00 22:00

Fri 08:00 22:00

Sat 08:00 22:00

Sun 08:00 22:00

State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (Please read guidance note 5)

n/a

Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed. (Please read guidance note 6)
Business - Application for a premises licence to be granted under the Licensing Act 2003

n/a

3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent). 4. For example the type of activity to be authorised, if not already stated, and give relevant further details. 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

J - Supply of Alcohol

Will the supply of alcohol be for consumption (Please read guidance note 8)

On the premises

Standard days and timings for Supply of alcohol (Please read guidance note 7)

Day Start Finish

Mon 08:00 22:00

Tues 08:00 22:00

Wed 08:00 22:00

Thur 08:00 22:00

Fri 08:00 22:00

Sat 08:00 22:00

Sun 08:00 22:00

State any seasonal variations for the supply of alcohol (Please read guidance 5)

n/a

Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed. Please list, (Please read guidance note 6)

n/a

Please download and then upload the consent form completed by the designated proposed premises supervisor



5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- Business - Application for a premises licence to be granted under the Licensing Act 2003

Christmas Eve.

7. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.

Premises Supervisor

State the name and details of the individual whom you wish to specify on the licence as the designated premises supervisor (Please see declaration about the entitlement to work in the check list at the end of the form)

Full name of proposed designated premises supervisor

First names Nwaebuniaku
Surname Ajiduah

DOB

Date Of Birth [REDACTED]

Address of proposed designated premises supervisor

Street number or

Building name [REDACTED]

Street Description [REDACTED]

Town [REDACTED]

County

Post code [REDACTED]

Personal licence number of proposed designated premises supervisor, if any,

Personal licence
number (if known)

Issuing authority (if
known)

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (Please read guidance note 9)

n/a

Children are not permitted to the venue unless accompanied by an adult at all times.

Most events are targeted at adult exclusively but where children are permitted to attend, they must be with a responsible adult at all times and any supplied entertainment will be catered to accommodate for their presence.

9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.

L - Hours premises are open to public

5. For example (but not exclusively), where the activity will occur on additional days during the summer months.

6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

7. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Hours premises are open to the public (standard timings Please read guidance note 7)

Day Start Finish

Mon 08:00 22:30

Tues 08:00 22:30

Wed 08:00 22:30

Thur 08:00 22:30

Fri 08:00 22:30

Sat 08:00 22:30

Sun 08:00 22:30

State any seasonal variations (Please read guidance note 5)

n/a

Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed. Please list, (Please read guidance note 6)

n/a

M - Steps to promote four licencing objectives

a) General - all four licensing objectives (b,c,d,e) (Please read guidance note 10)

All general health and safety law will be followed as regulated. All guest having a paid service will be documented via their appointment.

b) the prevention of crime and disorder

cctv recording and limited entry to venue via entry door lock especially during events/night

c) public safety

n/a past compliance with health/safety/fire laws and regs

d) the prevention of public nuisance

All guest will be asked to leave the venue quietly and not congregate outside the venue. Music will be limited so that it is not a disturbance to surrounding areas.

e) the protection of children from harm

children will only be permitted with a responsible adult who must stay with them for the whole duration.

Guidance note 10

Please list here steps you will take to promote all four licensing objectives together.

Please upload a plan of the premises

[untype-39-Webber-plan.pdf](#)

Please upload any additional information i.e. risk assessments

Checklist

I have enclosed the plan of the premises.
I understand that if I do not comply with the above requirements my application
will be rejected.
I understand that I must now advertise my application (In the local paper within 14 days of applying

Home Office Declaration

Please tick to indicate agreement

I am a company or limited liability partnership

Declaration

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership]

I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK.

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work.

I/We hereby declare the information provided is true and accurate.

I agree to the above statement

Yes

PaymentDescription [REDACTED]

[REDACTED]
PaymentAmountInM

AuthCode [REDACTED]

LicenceReference [REDACTED]

PaymentContactEmail

Please provide name of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 12). If completing on behalf of the applicant, please state in what capacity.

Full name nwaebuniaku ajiduah

(DD/MM/YYYY) [REDACTED]
Date

Capacity Director of Untype

Where the premises licence is jointly held, enter the 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (guidance note 13). If completing on behalf of the applicant state in what capacity

Full name

(DD/MM/YYYY)24/09/2022
Date

Capacity

Contact name (where not previously given) an address for correspondence associated with this application (please read guidance note 14)

Contact name and
address for
correspondence

Telephone No.

If you prefer us to
correspond with you
by e-mail, your email
address (optional)

GUIDANCE NOTES

12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.

13. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.

14. This is the address which we shall use to correspond with you about this application.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Once you complete form you will be redirected to payments and won't be able to return back.

The information you provide will be used fairly and lawfully and Southwark Council will not knowingly do anything which may lead to a breach of the Data Protection Act 1998.

Tear, Jayne

From: [REDACTED]@met.police.uk
Sent: 30 November 2022 15:45
To: Regen, Licensing
Cc: [REDACTED]; Tear, Jayne
Subject: UNTYPE REF171/21

Good Afternoon

In view of the applicants agreement to the below conditions in red police would like to withdraw their objection to granting of the licence for Untype Hair Salon 39 Webber Street SE1 8QW

Kind regards

Mark Lynch Pc2246AS

Southwark Police Licensing

From: Untype Salon [REDACTED]
Sent: 30 November 2022 15:32
To: Lynch Mark A - AS-CU [REDACTED]@met.police.uk>
Subject: Re: UNTYPE REF171/21

I am happy to accept the conditions as stated in your email

On Wed, 30 Nov 2022 at 15:28, [REDACTED]@met.police.uk> wrote:

Hi

I have amended the below in red to read as agreed , please can you check and confirm your agreement to the conditions and I will then inform Southwark council licensing

Kind regards

Mark

- 1. All licensable events held at the premises shall be by way of invite only and a record of the attendees names and contact details shall be kept. This record shall be kept on the premises at all times and made immediately available for inspection by police and authorised council officers.**
- 2. When licensable activities take place the accommodation limit shall not exceed 50 inclusive of staff**
- 3. That licensable activities shall only take place as ancillary to activities consistent with a hair and beauty industry**

4. CCTV shall be installed and have the ability to capture a clear identifiable facial image of all patrons entering the venue. Images will be stored for a minimum of 31 days and will be made available to Police or other relevant authority upon request.
5. That all CCTV footage shall be kept for a period of thirty one (31) days, maintained to a good working order and shall, upon request, be made immediately available to Officers of the Police and the authorised Council officers
6. A member of staff should be on duty at all times the premises is open that is trained in the use of the CCTV and able to view and download images to a removable device
7. When licensable activities take place there shall be clearly legible signage prominently displayed where it can easily be seen and read by customers at all exits from the premises and at the bar area advising to the effect that customers are not permitted to take any drinks from the premises outside of the premises at any time. Such signage shall be kept free from obstructions
8. There shall be no externally promoted licensable events at the venue with the exception of events relating to the hair and beauty industry
9. An incident log shall be kept at the premises ,and made available on request to Police or authorised council officers
10. Notices shall be prominently displayed at all exits requesting customers to respect the needs of local residents and businesses and leave the area quietly
11. That all staff shall be trained in their responsibilities under the Licensing Act 2003 and in regards to the terms and conditions of this licence. Such training should include the prevention of sales of alcohol to underage persons, and the challenge 25 scheme in operation at the premises. Records pertaining to such training shall be kept / be accessible at the premises at all times, shall be updated every 6 months and shall be made immediately available for inspection at the premises to council and / or police officers on request.
12. That customers shall use no outside area after 2000hrs other than those who temporarily leave the premises to smoke a cigarette at the front of the premises with no more than four people permitted to smoke at one any time.
13. The venue shall risk assess the requirement for any SIA depending upon the event.

14. The licensee shall ensure that after 2000hrs no noise shall emanate from the premises by its patrons which causes nuisance to their neighbours or give rise to a nuisance
15. The salon shall have in place a door release system that allows control of entry to the salon during normal working hours or special events.
16. All alcohol and soft drinks will be served in plastic or toughened glass
17. Hair tools that can cause harm or injury will be stored securely away during events

From: Untype Salon [REDACTED]
Sent: 30 November 2022 12:10
To: Lynch Mark A - AS-CU [REDACTED] <[\[REDACTED\]@met.police.uk](mailto:[REDACTED]@met.police.uk)>
Subject: Re: UNTYPE REF171/21

Thanks for updating this,

1. - Should read

All **licensable** events held at the premises shall be way of invite only and a record of the attendees names and contact details shall be kept. This record shall be kept on the premises at all times and made immediately available for inspection by police and authorised council officers.

8. There shall be no externally promoted **licensable** events at the venue with the exception of events relating to the hair and beauty industry

everything else seems fine

On Wed, Nov 30, 2022 at 12:01 PM <[\[REDACTED\]@met.police.uk](mailto:[REDACTED]@met.police.uk)> wrote:

Good Afternoon

Thank you for taking my call today and clarifying the wording of the conditions. I have amended the conditions we discussed and removed original condition numbers 14 and 17 as are in red below . If you are happy to accept these then please can you reply confirming your agreement to these being attached to your licence ,if you're not happy then please feel free to contact me to discuss any issues

1. All events held at the premises shall be way of invite only and a record of the attendees names and contact details shall be kept. This record shall be kept on the premises at all times and made immediately available for inspection by police and authorised council officers.
2. When licensable activities take place the accommodation limit shall not exceed 50 inclusive of staff
3. That licensable activities shall only take place as ancillary to activities consistent with a hair and beauty industry
4. CCTV shall be installed and have the ability to capture a clear identifiable facial image of all patrons entering the venue. Images will be stored for a minimum of 31 days and will be made available to Police or other relevant authority upon request.
5. That all CCTV footage shall be kept for a period of thirty one (31) days, maintained to a good working order and shall, upon request, be made immediately available to Officers of the Police and the authorised Council officers
6. A member of staff should be on duty at all times the premises is open that is trained in the use of the CCTV and able to view and download images to a removable device
7. When licensable activities take place there shall be clearly legible signage prominently displayed where it can easily be seen and read by customers at all exits from the premises and at the bar area advising to the effect that customers are not permitted to take any drinks from the premises outside of the premises at any time. Such signage shall be kept free from obstructions
8. There shall be no externally promoted events at the venue with the exception of events relating to the hair and beauty industry
9. An incident log shall be kept at the premises ,and made available on request to Police or authorised council officers

10. Notices shall be prominently displayed at all exits requesting customers to respect the needs of local residents and businesses and leave the area quietly

11. That all staff shall be trained in their responsibilities under the Licensing Act 2003 and in regards to the terms and conditions of this licence. Such training should include the prevention of sales of alcohol to underage persons, and the challenge 25 scheme in operation at the premises. Records pertaining to such training shall be kept / be accessible at the premises at all times, shall be updated every 6 months and shall be made immediately available for inspection at the premises to council and / or police officers on request.

12. That customers shall use no outside area after 2000hrs other than those who temporarily leave the premises to smoke a cigarette at the front of the premises with no more than four people permitted to smoke at one any time.

13. The venue shall risk assess the requirement for any SIA depending upon the event.

14. The licensee shall ensure that after 2000hrs no noise shall emanate from the premises by its patrons which causes nuisance to their neighbours or give rise to a nuisance

15. The salon shall have in place a door release system that allows control of entry to the salon during normal working hours or special events.

16. All alcohol and soft drinks will be served in plastic or toughened glass

17. Hair tools that can cause harm or injury will be stored securely away during events

Please feel free to contact myself if you wish to discuss or accept the above

Kind regards

Mark Lynch Pc2246AS

Southwark Police Licensing

02072326639

From: Untype Salon [REDACTED]
Sent: 18 November 2022 13:05
To: Lynch Mark A - AS-CU [REDACTED] [@met.police.uk](mailto:[REDACTED]@met.police.uk)>
Subject: Re: UNTYPE REF171/21

Hi Mark,

I added in the extra detail as I used the guidance notes and thought it would help solidify my application however it seems to have made your concerns worse. The temp events notice isnt best suited to our needs as there is a cap on the number or events per year and doesn't allow us to provide salon clients with an alcoholic beverage during a service which was the main point.

How I expect things to go is

Daily service to salon clients - around 10-30 clients daily (less than half will have an alcoholic drink

Small events - up to 20 people (1-2 /week) - most of these events are training and will be dry

small events - industry networking, pr days 20-50 people (1-2 /month)- drinks reception

larger events - up to 100 people (1-2/ quarter)

I hope this gives more insight.

On Wed, Nov 16, 2022 at 1:08 PM [REDACTED] [@met.police.uk](mailto:[REDACTED]@met.police.uk)> wrote:

Good Afternoon

Thank you for taking the time to prepare the below proposed conditions. I have read through your operating schedule and have serious concerns in regard to how you wish to operate. The details you have provided would lend themselves more to a bar and not that of a hair dressers with an occasional event and as such would carry more strict conditions. I would ask how many events you plan on holding and have you considered using Temporary Event Notices as opposed to applying for a full licence ?

At present our objection to the granting of such a licence remains

Kind regards

Mark Lynch Pc2246AS

Southwark Police Licensing

From: Untype Salon [REDACTED]
Sent: 15 November 2022 10:15
To: Lynch Mark A - AS-CU [REDACTED] <[\[REDACTED\]@met.police.uk](mailto:[REDACTED]@met.police.uk)>; Jayne.Tear@southwark.gov.uk
Cc: licensing@southwark.gov.uk
Subject: Re: UNTYPE REF171/21

Dear Mark

Please find attached our response to your concerns

Kind regards

[REDACTED]

We would like to be able to provide customers who come for hair styling to be able to have the option of an alcoholic refreshment with their hair service. We plan on using the open space to host hair related events for example, braiding workshops, black hair educational workshops, and host speakers who are experts in afro/caribbean hair and would like those who attend to be able to have the option of alcoholic refreshments. These events would take place within normal working hours of the salon.

C&D

- No supply of alcohol may be made under the premises license (a) at a time where there is no designated premises supervisor in respect of the premises license; or (b) at a time when the designated premises supervisor does not hold a personal license, or that license is suspended.
- Customers are made aware of the measures of alcohol available to them i.e wine in a glass 125ml;]
- All alcohol on stock will be supplied from legitimate and traceable suppliers
- The front door of the salon operates on a door release system so entry to the salon during normal working hours or special events can be monitored and managed

- the designated premises supervisor or another personal license holder will be present upon the premises at all times that alcohol is either sold or supplied or that proper arrangements are in place for authorisation of staff in their absence and for their monitoring
- authorisations of other staff to supply alcohol will be made by the designated premises supervisor, preferably in written form; and any other personal license holders must be meaningful and be properly carried out.

Public safety

- Alcohol and soft drinks will be served in plastic or toughened glass.
- All bottles sold will be made of plastic
- Where glass bottles are to be used, the contents will be decanted into plastic or toughened glass where it is not intended that the contents are to be consumed direct from glass bottle
- All bottles and glasses are to be removed from the public areas as soon as the contents have been drunk or are empty
- Bottle bins for collection of empty bottles will not be accessible to members of the public
- We have a capacity limit of 100 to prevent overcrowding which could lead to crime and disorder
- Seating will be provided for customers during hair appointments and events held in the salon
- Hair tools that can cause harm or injury will be stored away during events
- Adequate members of staff will be on duty upon the premises so as to ensure proper management control may be maintained;
- A full range of soft drinks will be available as an alternative to alcohol (and free tap water when requested);
- Do not provide advertisements for alcohol in shop windows or display boards or other advertising for alcohol on the shop floor;
- Alcohol on premises will be stored in a controlled area
- Customers are provided with full, clear and up to date information on web sites and other promotional literature on local public transport availability to enable customers to plan their journeys to and from the premises in advance;
- Customers are provided information upon the premises of local taxi companies who can provide safe transportation home;
- Customers are able to use the open space [waiting area] in the salon to wait for transport in a secure environment;
- In the event that a customer appears to have had too much to drink, staff will assist in making arrangements for a safe journey home;

Public nuisance

- Customers carrying open or sealed bottles or glasses will not be admitted into the premises at any time
- Customers will not be permitted to take open containers of alcohol or soft drinks from the premises at any time
- Alcohol will not be served to customers 30 minutes before shop/event closing time.

- During events, customers will not be permitted to congregate outside of the premises with any beverages and will be discouraged from smoking outside of the premises during the event.

Children

- All customers under 16 require adult supervision for salon visits.
- ID will be checked for all customers who wish to have an alcoholic beverage when getting a hair service at the salon - one complimentary drink with their service.
- IDs will be checked for events at the door on entry by staff
- **That "Challenge 25" is supported as part of the age verification scheme established. The scheme should require the production of evidence of age (comprising any PASS accredited card or passport or driving license) from any person appearing to staff engaged in selling or supplying alcohol to be under the age of 25 and who is attempting to buy alcohol;
- That an incident log shall be maintained and details of all age related refusals recorded. This book shall be reviewed monthly by the DPS and any actions taken recorded in the book and signed off by the DPS. This log shall be retained on the premises and made available for inspection by authorized Officers;
- That the DPS shall ensure that, as far as is reasonably practical, alcohol is displayed in an area which can be constantly monitored or supervised by staff, separate from goods likely to be purchased by persons under 18;

On Fri, Oct 7, 2022 at 2:48 PM [REDACTED] > wrote:

Good afternoon

Please find attached Southwark Police objection to the granting of a New Premises Licence for Untype Ltd [39 Webber Street SE1 8QW](#)

Kind regards

Mark Lynch 2246AS

Southwark Police Licensing

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14065200 Registered in England & Wales

[39 Webber Street,](#)

[London](#)

[SE1 8QW](#)

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The Licensing Unit
Floor 3
160 Tooley Street
London
SE1 2QH

Metropolitan Police Service
Licensing Office
Southwark Police Station,
323 Borough High Street,
LONDON,
SE1 1JL

Tel: 020 7232 6756

Email: SouthwarkLicensing@met.police.uk

Our reference: MD/21/71

Date: 07/10/2022

Dear Sir/Madam

Re:Untype 39 Weber Street SE1 8QW

Police are in possession of an application from the above for a New Premises Licence for the supply of alcohol on sales, regulated entertainment. The operating schedule describes it as a hair salon that wishes to host events. The Hours requested are within the guidelines set out in the Southwark Statement of Licensing.

The applicant has provided very little in the way of an operating schedule. The applicant has offered insufficient control measures to address the licensing objectives, the Home office guidance issued under Sec 182 of the licensing Act 2003 'General principles' state that it is important in setting the parameters within which the premises may operate. Conditions must be precise and enforceable.

I object to the granting of this licence in its current format as the applicant has not addressed the licensing objectives in sufficient form and the lack of information means I cannot make any further comment at this time.

Submitted for your consideration.
Yours Sincerely

PC Mark Lynch 2246AS
Southwark Police Licensing Unit
Tel: [REDACTED]

Tear, Jayne

Subject: FW: Application for a new premises license - Untype Ltd, Unit 6, Bridge House Court, 39 Webber Street, London, SE1 8QW Ref 878421

From: Moore, Ray <Ray.Moore@southwark.gov.uk>

Sent: Tuesday, November 15, 2022 10:34 AM

To: Untype Salon [REDACTED]; Tear, Jayne <Jayne.Tear@SOUTHWARK.GOV.UK>; Regen, Licensing <Licensing.Regen@southwark.gov.uk>

Subject: RE: Application for a new premises license - Untype Ltd, Unit 6, Bridge House Court, 39 Webber Street, London, SE1 8QW Ref 878421

On the basis of the e-mail below accepting the proposed TS conditions, Trading Standards as a responsible authority now withdraw their representations.

Ray MOORE

Principal Trading Standards Enforcement Officer

Southwark Council | Environment & Leisure| Regulatory Services

Post: 3rd Floor Hub 2, PO Box 64529 | London SE1P 5LX

Direct line 020 7525 0816 | Fax 020 7525 5735 | Call Centre 020 7525 2000

www.southwark.gov.uk/TradingStandards

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<http://www.southwark.gov.uk/business/trading-standards-and-food-safety/illegal-tobacco-e-cigarettes-and-shisha>

Please consider the environment - do you really need to print this email?

From: Untype Salon [REDACTED]

Sent: Tuesday, November 15, 2022 10:31 AM

To: Moore, Ray <Ray.Moore@southwark.gov.uk>; Tear, Jayne <Jayne.Tear@SOUTHWARK.GOV.UK>

Subject: Re: Application for a new premises license - Untype Ltd, Unit 6, Bridge House Court, 39 Webber Street, London, SE1 8QW Ref 878421

I accept the conditions

On Tue, Nov 15, 2022 at 10:26 AM Moore, Ray <Ray.Moore@southwark.gov.uk> wrote:

If you just state that you accept the conditions then I can withdraw the representation.

Thanks

Ray MOORE

Principal Trading Standards Enforcement Officer

Southwark Council | Environment & Leisure| Regulatory Services

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From: Untype Salon [REDACTED]
Sent: Tuesday, November 15, 2022 10:24 AM
To: Moore, Ray <Ray.Moore@southwark.gov.uk>; Tear, Jayne <Jayne.Tear@SOUTHWARK.GOV.UK>
Cc: Regen, Licensing <Licensing.Regen@southwark.gov.uk>; Forrest, Yemisi <Yemisi.Forrest@Southwark.gov.uk>
Subject: Re: Application for a new premises license - Untype Ltd, Unit 6, Bridge House Court, 39 Webber Street, London, SE1 8QW Ref 878421

Good Morning Ray

Thank you for your feedback and documents provided. We have taken on board all of your feedback and will make sure that all the steps are followed correctly.

Kind regards

On Mon, Oct 24, 2022 at 5:18 PM Moore, Ray <Ray.Moore@southwark.gov.uk> wrote:

Trading Standards as a responsible authority are in receipt of an application for a new premises license for the above address. It is for a Hair Salon and Retail Premises. Opening Hours and for sale of alcohol: Mon to Sun: 08:00hrs - 22:30hrs, and 08:00hrs – 22:00hrs respectively.

Trading standards are making representations under the licensing condition “The protection of children from harm”.

It is noted that the following has been stated about the protection of children from harm in the application...

“children will only be permitted with a responsible adult who must stay with them for the whole duration.”

This is insufficient to deal with this licensing objective and trading standards would ask that that these matters are dealt with the following conditions:-

4AA - The premises shall operate an age check 'Challenge 25' policy whereby customers purchasing alcohol who look or appear to be under 25 years of age will be asked for an approved form of proof of age to verify their age. Approved forms shall include a driving licence, passport or a PASS approved proof of age card such as the Southwark Proof of Age (SPA) card.

4AB - All staff involved in the sale of alcohol shall be trained in the age check 'Challenge 25' policy. A record of their training, including the dates that each member of staff is trained, shall be available for inspection at the premises on request by the Council's authorised officers or the Police.

4AC - Age check or 'Challenge 25' signage shall be displayed on the premises, areas where alcohol is displayed for sale and at points of sale to inform customers that an age check 'Challenge 25' policy applies and proof of age may be required.

4AI - A register of refused sales of alcohol shall be maintained in order to demonstrate effective

operation of the policy. The register shall be available for inspection at the premises on request by Council authorised officers or the Police.

This authority can provide suitable training records and training materials for the business upon request at no cost. An easy to use refusals register can also be provided. - again at no cost to the business. I attach electronic versions of these for your use.

Ray MOORE

Principal Trading Standards Enforcement Officer

Southwark Council | Environment & Leisure| Regulatory Services

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Untype Limited
14065200 Registered in England & Wales
39 Webber Street,
London
SE1 8QW

Tear, Jayne

From: Regen, Licensing
Sent: 25 October 2022 09:31
To: Beswick, Claire
Cc: Tear, Jayne
Subject: FW: Application for a new premises license - Untype Ltd, Unit 6, Bridge House Court, 39 Webber Street, London, SE1 8QW Ref 878421
Attachments: Best practice guide 2022.pdf; Age verification policy 2022.pdf; Saying no avoiding conflict 2016.pdf; Proof of age cards 2022.pdf; PAL card retailer guide 2019.pdf; Alcohol 2016.pdf; Southwark Refusals Register 2013LR.pdf

From: Moore, Ray <Ray.Moore@southwark.gov.uk>
Sent: Monday, October 24, 2022 5:18 PM
To: Regen, Licensing <Licensing.Regen@southwark.gov.uk>; [REDACTED]
Cc: Forrest, Yemisi <Yemisi.Forrest@Southwark.gov.uk>
Subject: RE: Application for a new premises license - Untype Ltd, Unit 6, Bridge House Court, 39 Webber Street, London, SE1 8QW Ref 878421

Trading Standards as a responsible authority are in receipt of an application for a new premises license for the above address. It is for a Hair Salon and Retail Premises. Opening Hours and for sale of alcohol: Mon to Sun: 08:00hrs - 22:30hrs, and 08:00hrs – 22:00hrs respectively.

Trading standards are making representations under the licensing condition “The protection of children from harm”.

It is noted that the following has been stated about the protection of children from harm in the application...

“children will only be permitted with a responsible adult who must stay with them for the whole duration.”

This is insufficient to deal with this licensing objective and trading standards would ask that that these matters are dealt with the following conditions:-

4AA - The premises shall operate an age check 'Challenge 25' policy whereby customers purchasing alcohol who look or appear to be under 25 years of age will be asked for an approved form of proof of age to verify their age. Approved forms shall include a driving licence, passport or a PASS approved proof of age card such as the Southwark Proof of Age (SPA) card.

4AB - All staff involved in the sale of alcohol shall be trained in the age check 'Challenge 25' policy. A record of their training, including the dates that each member of staff is trained, shall be available for inspection at the premises on request by the Council's authorised officers or the Police.

4AC - Age check or 'Challenge 25' signage shall be displayed on the premises, areas where alcohol is displayed for sale and at points of sale to inform customers that an age check 'Challenge 25' policy applies and proof of age may be required.

4A1 - A register of refused sales of alcohol shall be maintained in order to demonstrate effective operation of the policy. The register shall be available for inspection at the premises on request by Council authorised officers or the Police.

This authority can provide suitable training records and training materials for the business upon request at no cost. An easy to use refusals register can also be provided. - again at no cost to the business. I attach electronic versions of these for your use.

Ray MOORE

Principal Trading Standards Enforcement Officer

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Age verification policy sales of alcohol

Trading Standards information

www.southwark.gov.uk

1. Introduction

Mandatory licence conditions require every premises licence holder, or club premises certificate holder, to ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol. This leaflet explains what this means and details the guidance we have available.

2. What is an age verification policy?

This means procedures should be drawn up and followed so that when any young looking customer attempts to buy alcohol they are always asked to show suitable proof of age. The proof of age should be checked so that you actually verify that they are old enough to buy the product.

The results of these checks should be recorded so you can prove you are complying with the conditions.

Such policies well established by alcohol and tobacco retailers and usually known as 'Challenge 25' because if a customer looks under 25 they will be asked to prove their age or the sale will be refused.

3. How can I achieve what is required?

The law does not say in detail what you must or must not do, so there is flexibility as to how you may achieve the requirements. For example the policy adopted in an independent convenience store may be very different to that applied in a nightclub or a major supermarket.

Our guidance has been developed with local retailers in mind and suggests what we consider to be best practice. You may choose to do things differently but you will need to be able to demonstrate that your policy satisfies the mandatory condition. Always bear in mind that the ultimate objective of the policy is to prevent anyone under 18 being illegally supplied with alcohol.

4. Best practice guidance

Southwark Trading Standards have enforced the laws concerning age restricted goods for over 20 years. We have a range of guidance and materials to help businesses comply with the law and it is available free to Southwark businesses.

Continues/...

We support the PASS approved proof of age card scheme to help local retailers avoid making illegal underage sales and previously issued a Proof of Age London (PAL) card. Recognising and asking for approved proof of age is the best way of preventing underage sales because fake ID cards are widely available. Check the [PASS website](http://www.pass-scheme.org.uk/) for current card issuers (www.pass-scheme.org.uk/)

5. Guidance and signage materials

The key guidance to help you establish a policy is contained in our leaflet;

- Best practice guidance – age restricted sales

If you adopt a policy of following this guidance, and train your staff accordingly, you should satisfy the mandatory licence condition. The guidance can be downloaded from the Council's website or you can request a copy. You will also need the following age restricted sales leaflets or downloads that compliment this guidance;

- Proof of age cards
- Saying no, avoiding conflict

The following signage material is available for you to display

- Challenge 25 posters
- RU18 fridge cabinet door /shelf edge stickers
- Till staff reminder stickers



You may also wish to download Challenge 25 material from PASS website - www.pass-scheme.org.uk/downloads/

6. Product guidance

Most retailers don't just sell alcohol so you may wish to know about these additional leaflets/downloads. They detail the controls on different types of age restricted products (further product specific signage material is also available);

- Alcohol products
- Tobacco products
- DVDs and videos
- Aerosol spray paints
- Knives blades and axes
- National Lottery tickets
- Fireworks
- Acidic and corrosive substances
- Nicotine inhaling products (e-cigarettes etc.)
- Petrol

7. Further information

Comprehensive trading standards guidance can be found on the [Business Companion website](http://www.businesscompanion.org.uk) www.businesscompanion.org.uk but if you require further assistance on these requirements, or would like additional information or any point of sale material please contact us at the address given or visit our underage sales pages at www.southwark.gov.uk/tradingstandards.

Members of our Licensing or Trading Standards teams can also visit your premises to discuss things further if you prefer.

Alcohol products age restricted sales

Trading Standards Information

www.southwark.gov.uk

1. Introduction

This Service enforces the law prohibiting the sales of certain age restricted products. We do this by using underage volunteers to attempt test purchases at shops and licensed premises. We also provide advice and education to businesses, parents and children.

For the purposes of this leaflet Alcohol means spirits, wine, beer, cider or any other fermented, distilled or spirituous liquor above 0.5% strength.

2. Main legal requirements

The law prohibits;

- The sale of alcohol to any person under the age of 18.
- Knowingly allowing the sale of alcohol to any person under the age of 18 (if you work at licensed premises in a capacity which authorises you to prevent such sales).
- Knowingly delivering alcohol to any person under the age of 18 on licensed premises.
- Knowingly allowing the delivery of alcohol to any person under the age of 18 on licensed premises (if you work at licensed premises in a capacity which authorises you to prevent such delivery).
- Knowingly allowing the consumption of alcohol on licensed premises unless the person is 16 or 17 years old and they are drinking beer, wine or cider with a sit-down meal and they are accompanied by someone 18 or over.

The premises licence holder or club premises certificate holder must also ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol (see section 5).

3. Who does the law apply to?

The law applies to any person or trader who sells alcohol. The Designated Premises Supervisor and the Premise Licence Holder could also be prosecuted for any illegal sales.

Continues/...

4. Are there any defences?

Where a person is charged with the offence of selling alcohol to a child under 18 by reason of his own conduct it is a defence that he believed the individual was 18 or over **and** either he had taken all reasonable steps to establish the individual's age, or that nobody could reasonably have suspected that the individual was aged under 18.

'Reasonable steps' is defined as asking the individual for evidence of his age and that evidence would have convinced a reasonable person. However, if the steps taken are shown to be inadequate, for example the ID is obviously forged or belongs to someone else, this defence will not be applicable.

Where a person is charged with an offence by reason of the act or default of some other person, it is a defence that the accused exercised all due diligence to avoid committing it.

5. What can I do to avoid underage sales?

You must have an age verification policy in place. This means that any customers attempting to buy alcohol, who appear to be below a certain age (e.g. 25), are always requested to provide suitable proof that they are old enough to be served. Such proof must include their photograph, date of birth and a holographic mark (for proof of age cards this will be the PASS hologram).

For further guidance please see our separate leaflets '*Age restricted sales – best practice guidance*' and '*Proof of age cards*'. Make sure all your sales staff read these and our associated guidance '*Saying no avoiding conflict*'.

We recommend displaying proof of age material, such as our free RU18 warning stickers or the nationally promoted Under 25 posters.



Challenge 25 materials can be downloaded from the wine and spirit trade association at www.wsta.co.uk/challenge-25

6. What are the penalties if I sell to underage purchasers?

The Licensing Act 2003 prohibits underage alcohol sales etc. Sellers may be issued an £80 fixed penalty notice or be prosecuted. On conviction the maximum fine is £5,000. If two or more sales occur within 3 months the maximum fine (for the premises licence holder) is £20,000. Personal licence holders can also have their licence suspended. A premise's licence can also be reviewed, suspended or revoked if it is found that underage sales are persistently occurring. A closure notice can also be served by Police or trading standards which prohibits the sale of alcohol for up to 14 days. Breaches of licence conditions can lead to a licence review and revocation as well as a fine of up to £20,000.

7. Further information

If you require further assistance on these requirements, or would like additional information or any point of sale material please contact us at the address given.

PLEASE NOTE: Only the Courts can interpret statutory legislation with authority and this leaflet may be revised or amended without notice. (Ref: Alco/1.7 July 2016)

Best practice guidance age restricted sales

Trading Standards Information

www.southwark.gov.uk

This is an advisory document to help retailers comply with laws designed to protect children and alcohol licence conditions regarding age verification. We strongly urge you to follow this guidance.

It is illegal to sell certain goods and services to children under a specific age including;

18	<ul style="list-style-type: none"> ▪ Alcohol ▪ Butane lighter fuel ▪ Cigarettes & tobacco products ▪ Corrosive substances ▪ Fireworks (category F2 / F3) ▪ Knives, blades & axes ▪ Nicotine inhaling products 	16	<ul style="list-style-type: none"> ▪ Aerosol paints ▪ Animals ▪ Cat F1 fireworks ▪ Petrol
		12, 15, or 18	<ul style="list-style-type: none"> ▪ DVDs, videos, games as marked

It is difficult to judge how old teenagers are so it is vital that you and your staff are sufficiently trained to prevent illegal underage sales. Just telling them '**do not sell to anyone underage**' will not be enough;

- **Make sure your staff understand how difficult it is to accurately judge young peoples ages.**
- **Adopt a 'Challenge 25' policy, to ensure your staff always ask for proof of age when dealing with young people wanting to buy age restricted products, and display relevant signage.**
- **Make sure your staff know what acceptable proof of age cards or documents look like.**
- **Use our free point of sale advice materials to act as a visible reminder for your customers and staff about proof of age requirements (Challenge 25 posters, till stickers, shelf stickers etc.).**
- **Train and keep records of training given to all staff. Include guidance on how to say 'no' to underage customers without conflict. Make sure they sign to confirm they have understood the training. You can copy the form on the back of this leaflet for this purpose.**
- **Keep a logbook detailing refused sales and instruct staff to complete it when sales have been refused - regularly review these records and sign that you have done so.**
- **In premises where goods are scanned at the till use the bar codes of age restricted goods to activate a till prompt to alert staff that they need to check the age of the purchaser.**
- **Regularly monitor your staff to check they how they are selling age restricted products.**

The proof of age cards or documents that we recommend you accept are detailed in our information leaflet *Proof of age cards*. Please contact us for a free copy if you don't have one.

Age restricted sales – guidance for sales staff

Trading Standards – Regulatory Services, Hub 1, 3rd Floor, PO Box 64529, SE1P 5LX

Contact centre - 020 7525 2000 email – tradingstandards@southwark.gov.uk

Strategic Director of Environment & Leisure – Caroline Bruce

It is illegal to sell certain goods to children under a specific age including;

<h1>18</h1>	<ul style="list-style-type: none"> ▪ Alcohol ▪ Butane lighter fuel ▪ Cigarettes & tobacco products ▪ Corrosive substances ▪ Fireworks (category F2 / F3) ▪ Knives, blades & axes ▪ Lottery tickets & scratchcards ▪ Nicotine inhaling products (Vapes) 	<h1>16</h1>	<ul style="list-style-type: none"> ▪ Aerosol paints ▪ Animals ▪ Category F1 fireworks ▪ Petrol ▪ DVDs, videos, games as marked
		12, 15, or 18	

Trading Standards will use underage volunteers to check how traders are selling age-restricted goods. Both you and your employer could be prosecuted or face other action if you sell to underage persons.

It is difficult to judge how old teenagers are so here are some do's and don'ts concerning sales;

- ✗ Don't rely on looks alone - children can often look a lot older than they really are.
- ✗ Don't sell to a child even if they say the products are for a parent or other adult.
- ✗ Don't ask 'how old are you', 'are you 18' or 'when were you born' – underage persons may just lie.
- ✓ Do follow a 'Challenge 25' policy so that you always ask for proof of age when selling age restricted products to anyone appearing to be under 25. Check that the proof is valid.
- ✓ Do make sure you know what forms of proof of age are acceptable e.g. passport, driving licence, or a [PASS approved proof of age card](#) (e.g. CitizenCard, Totum Card, IDGO etc.)
- ✓ Do read our free guidance leaflets 'proof of age cards' and 'saying no, avoiding conflict'.
- ✓ Do exercise your right not to sell if you suspect an adult is buying age restricted products for someone underage.
- ✓ Do make sure warning notices about age restricted sales and proof of age are clearly displayed where customers can see them.
- ✓ Do maintain a log of refused sales so that you can demonstrate that you are careful in how you are selling age restricted goods.
- ✓ Do sign the declaration below. If you would like any further information on age restricted sales please contact Southwark Trading Standards on 020 7525 2000 or visit www.southwark.gov.uk

Declaration: I have read and understood this leaflet. I am aware of the laws prohibiting the sale of age restricted goods to underage persons and what forms of proof of age are acceptable.

Full name	Position held	Signature	Date

PLEASE NOTE: Only the Courts can interpret statutory legislation with authority and this leaflet may be revised or amended without notice.
(Ref: BPG/1.6 July 2022)

PAL card retailer guidance

Trading Standards information

www.southwark.gov.uk

The PAL (Proof of Age London) card is a multi-function proof of age card now available to anyone aged 16-25 living or studying in London's Boroughs. Cards issued to under18s are orange. Pre 2019 issued cards do bear different logos at the bottom and do not feature the PASS logo in the top left.

For further details visit: www.southwark.gov.uk/pal

Name, date of birth of card holder and unique card number. The date of birth is repeated on the back of the card.

Card issuer's name or logo – this is the only area where pass cards issued after June 2014 will be different. From then a common 18+ design standard applies to all PASS approved proof of age cards.

Front ↓

Photograph of cardholder – this is printed on the card so there should be no raised edges. It is also repeated on the back

UV only 86mm high PASS logo across entire card front



Logos and names of the organisations who support PASS cards



PASS holographic mark – showing the card is approved by the Proof of Age Standards Scheme – the government backed guarantee for proof of age cards. Only cards with a PASS hologram should be accepted as proof of age

BACK ↓

Optional features – Council logos and library barcode - the card can also be used as a Southwark library card



18+ denotes the holder is 18 or over. PASS cards issued to under 18s will not show this mark and the date of birth must be checked

Photograph, name and date of birth of cardholder

Proof of age cards age restricted sales

Trading Standards Information

www.southwark.gov.uk

We recommend that only the following forms of identification be accepted as proof age. All show the holder's photograph, name, signature and date of birth. The proof of age cards shown bear the PASS (Proof of Age Standards Scheme) hologram. This denotes the card is genuine and can be trusted. From 2018 only the NPCC and SIA logos appear on PASS cards and the PASS logo will be top left of card too.

PASS approved cards



PAL card (Proof of Age London) issued 2014-2021. Replaced the Southwark SPA card shown below and was available to anyone aged 16-25 living or studying in a London Borough. In Southwark the card can also be used as a library card. 18+ cards are blue. Cards issued to under 18s were orange.



The cards above are nationally issued cards. Note 18+ versions issued from June 2014 feature a common front design with only the card issuer's name/logo varying. Older design versions are still valid provided a PASS hologram is present. All can be used at premises and venues requiring proof of age.



Driving licences - the DVLA started issuing photo card licences in 1998. Provisional licences are green. Licences may be issued to over 16s



Passports - the inside back page contains the holders colour photograph, name and date of birth. Passports are issued to persons of any age

Always check proof of age cards bear a PASS hologram. For further information visit www.pass-scheme.org.uk



Saying no, avoiding conflict age restricted sales

Trading Standards Information

www.southwark.gov.uk

1. Introduction

When dealing with underage customers we know that saying no can sometimes lead to conflict and aggression. But saying yes to will mean they come back and your premises could become a target for groups of young people determined to get hold of age-restricted products.

The following is based on guidance issued by the Chartered Trading Standards Institute.

2. Display point of sale proof of age material

Displaying proof of age material, such as our free RU18 / 16 warning stickers, Age Check Zone, or the nationally promoted Under 25? posters, may make youngsters think twice before attempting to buy. At the very least such material will prepare them for the fact that they will be asked for proof of age.



3. Stand your ground

Saying 'no' can embarrass a customer, so you need to be tactful. Always be professional, polite and calm, and don't antagonise by getting annoyed or aggressive. Say you are sorry but you cannot sell without proof of age. If you are faced with a group, try to move the person you're talking to away from the rest. This lessens the chance of them playing to the crowd.

- be polite but firm
- use tact, say you are sorry
- be calm, don't antagonise
- don't humiliate

Trading Standards – Regulatory Services, Hub 1, 3rd Floor, PO Box 64529, SE1P 5LX

Contact centre - 020 7525 2000 email – tradingstandards@southwark.gov.uk

Strategic Director of Environment & Leisure – Caroline Bruce

4. **Avoid blame**

When saying no, or asking for proof of age, try to divert blame away from yourself. Say it's nothing personal but the management at the business are insisting on it. Say that they check the CCTV. You can even say that trading standards or the Police have been round checking and the law requires it.

- de-personalise the situation
- explain your legal obligation
- blame the management policy
- don't get angry

5. **Keep your distance**

Stay behind the counter or bar - this provides a barrier should violence occur. Use relaxed body language and avoid prolonged eye contact. Use slow and deliberate body movements and try to keep something between you and a possible aggressor.

- avoid prolonged eye contact
- use relaxed body language
- say sorry
- keep a barrier between you

6. **Product placement in shops**

Cigarettes and tobacco are usually behind the counter so saying no leaves the customer empty handed. However alcohol and other products are usually selected by the customer and brought to the till. This could cause additional confrontation as you will need to keep hold of the product.

To try and avoid such problems consider restricting access to age-restricted products in your premises. Where it is not possible to keep products behind the counter many retailers use secure display cabinets so that assistance has to be sought to purchase the item. This deters underage purchasers and makes it much easier for staff to refuse to sell.

Where secure cabinets are not available try to position age restricted products close to the till so that they prospective underage customers will easily be seen by staff. This will make intervention before an underage customer brings them to the till easier.

For larger displays of goods, such as alcohol, you could also consider supervising access at peak times by having a member of staff on duty next to them.

- consider the location of products
- site products where you can supervise access

7. **Further information**

If you require further assistance, or would like additional information leaflets or any warning notices / reminder stickers, please contact us at the address given. Our Health & Safety Team can also offer advice on dealing with conflict and aggression at work.

REFUSALS REGISTER

This register is to be used as part of your age verification policy

Premises name _____ Address _____

When customers who appear to be below **25** attempt to buy age restricted products always ask them to show suitable proof of age so that you actually verify that they are old enough to be served



Suitable proof of age means a proof of age card (e.g. SPA card or CitizenCard) which bears a PASS approval hologram or a passport or UK driving licence

- Complete an entry every time an age restricted product sale is refused after the customer has left
- Managers must check, date and sign off each completed page
- Keep the register accessible to all sales staff but out of sight of customers
- Registers must be produced to authorised council officers or police on request

To obtain more registers email tradingstandards@southwark.gov.uk or telephone 020 7525 2000

CHALLENGE 25

agecheck
helping you understand age restricted sales

	Date (dd/mm/yy)	Time	Type of goods	Description of customer	Staff comments	Staff name
e.g.	5/8/13	7.15pm	<i>Cigarettes and WKD bottle</i>	<i>Female, blonde hair, 5ft 4' - looked 15 years</i>	<i>Nervous and unable to show ID</i>	<i>John Smith</i>
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

	Date (dd/mm/yy)	Time	Type of goods	Description of customer	Staff comments	Staff name
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

Checked by

Managers name _____

Managers Signature _____

Date _____

agecheck
helping you understand age restricted sales

	Date (dd/mm/yy)	Time	Type of goods	Description of customer	Staff comments	Staff name
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						

	Date (dd/mm/yy)	Time	Type of goods	Description of customer	Staff comments	Staff name
32						
33						
34						
35						
36						
37						
38						
39						
40						
41						

Checked by

Managers name _____

Managers Signature _____

Date _____

agecheck
helping you understand age restricted sales

	Date (dd/mm/yy)	Time	Type of goods	Description of customer	Staff comments	Staff name
42						
43						
44						
45						
46						
47						
48						
49						
50						
51						
52						

	Date (dd/mm/yy)	Time	Type of goods	Description of customer	Staff comments	Staff name
53						
54						
55						
56						
57						
58						
59						
60						
61						
62						

Checked by

Managers name _____

Managers Signature _____

Date _____

	Date (dd/mm/yy)	Time	Type of goods	Description of customer	Staff comments	Staff name
63						
64						
65						
66						
67						
68						
69						
70						
71						
72						
73						

	Date (dd/mm/yy)	Time	Type of goods	Description of customer	Staff comments	Staff name
74						
75						
76						
77						
78						
79						
80						
81						
82						
83						

Checked by

Managers name _____

Managers Signature _____

Date _____

agecheck
helping you understand age restricted sales

	Date (dd/mm/yy)	Time	Type of goods	Description of customer	Staff comments	Staff name
84						
85						
86						
87						
88						
89						
90						
91						
92						
93						
94						

	Date (dd/mm/yy)	Time	Type of goods	Description of customer	Staff comments	Staff name
95						
96						
97						
98						
99						
100						
101						
102						
103						
104						

Checked by

Managers name _____

Managers Signature _____

Date _____

Checked by _____
 Managers name _____
 Managers Signature _____
 Date _____

To obtain more registers email
 tradingstandards@southwark.gov.uk or
 telephone 020 7525 2000

	Date (dd/mm/yy)	Time	Type of goods	Description of customer	Staff comments	Staff name
105						
106						
107						
108						
109						
110						
111						
112						
113						
114						

From: Watson, David <David.Watson@southwark.gov.uk>
Sent: Friday, October 7, 2022 5:18 PM
To: Beswick, Claire <Claire.Beswick@southwark.gov.uk>; Regen,
Licensing <Licensing.Regen@southwark.gov.uk>
Cc: Chamberlain, Victor <Victor.Chamberlain@southwark.gov.uk>; Von
Wiese, Irina <Irina.VonWiese@southwark.gov.uk>
Subject: RE: New premises consultation Unit 6 Bridgehouse Court 39
Webber Street

Dear Claire, Licensing team,

I wish to object to this license.

Borough and Bankside ward is in a cumulative impact policy area because of the alcohol related crime and disorder statistics for the area, and the alcohol related hospital admissions data. Therefore, this application should be refused. The new premises would impact negatively on efforts to prevent crime and disorder, public nuisance and protect public safety.

Many thanks,

David

Councillor David Watson
Liberal Democrat Councillor for Borough & Bankside Ward
Twitter: @DavidWatsonLD

Tear, Jayne

From: Tear, Jayne
Sent: 01 December 2022 11:33
To: Watson, David
Subject: REPRESENTATION RE Untype Limited, Unit 6 Bridgehouse Court, 39 Webber Street, SE1 8QW - APPLICATION FOR A NEW PREMISES LICENCE
Attachments: Conciliated conditions Untype.pdf
Importance: High
Categories: Egress Switch: Unprotected

Dear Cllr Watson,

I am writing to you with regards to the representation that you submitted to the above application.

I have booked a hearing for 20 December 2022.

There were 2 other representations from responsible authorities, namely the Police and Trading Standards. Those representations have now been withdrawn as the applicant has accepted conditions/control measures to be added to any licence granted.

I have attached the conditions/ control measures agreed. Please let me know if the conditions agreed have addressed any of the concerns within your representation and if so, would you be in a position to withdraw your representation?

If not I have organised LSC Hearing to be held on Tuesday 20th December 2022.

With kindest regards

Jayne

Jayne Tear - Principal Licensing Officer

Southwark Council | Licensing Unit

160 Tooley Street | London | SE1 2QH

Direct line 020 7525 0396 | Fax 020 7525 5735 | Call Centre 020 7525 2000

**Conciliated conditions - Untype Limited, Unit 6 Bridgehouse Court,
39 Webber Street, SE1 8QW**

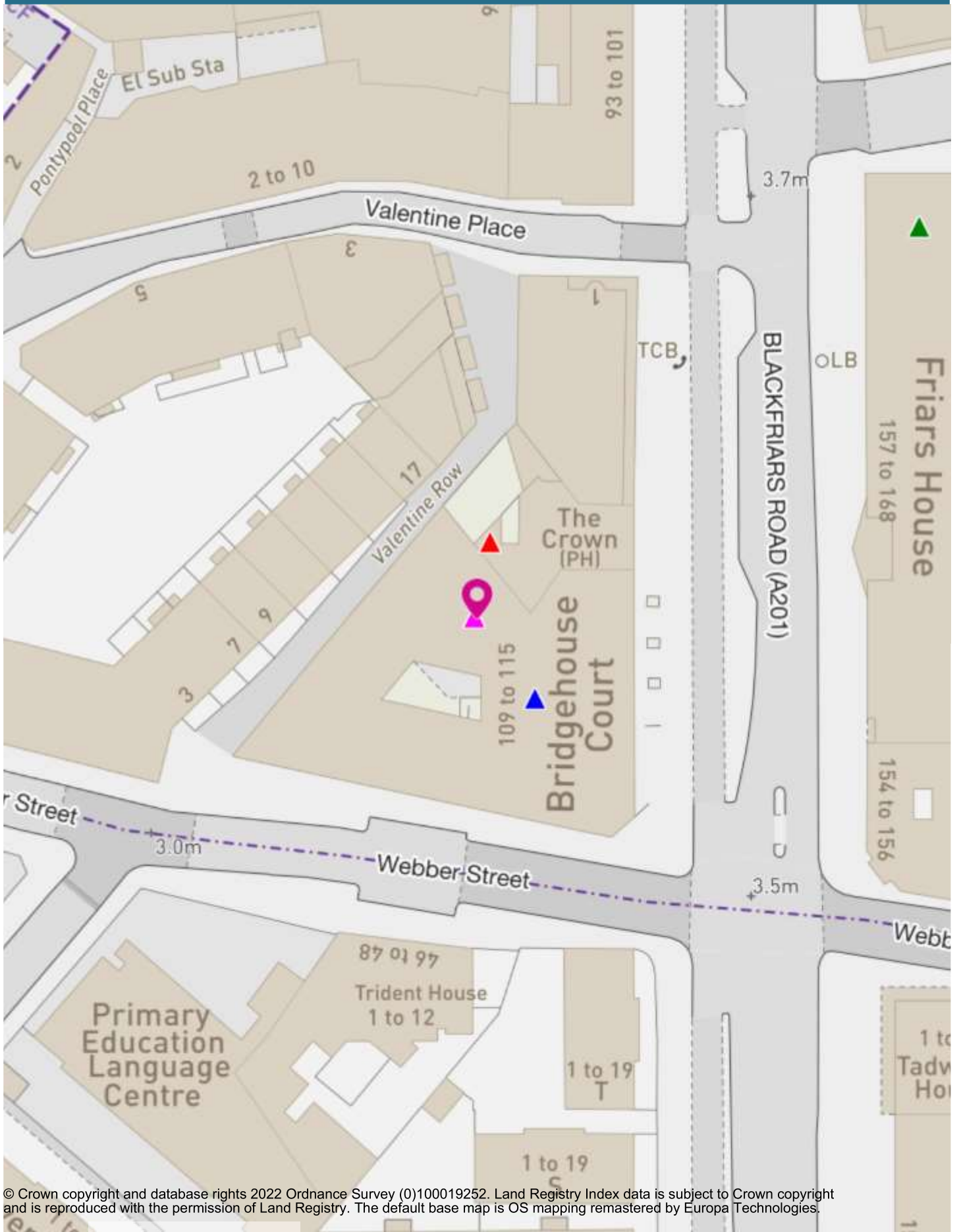
Police conciliated conditions:

1. All licensable events held at the premises shall be by way of invite only and a record of the attendees names and contact details shall be kept. This record shall be kept on the premises at all times and made immediately available for inspection by police and authorised council officers.
2. When licensable activities take place the accommodation limit shall not exceed 50 inclusive of staff
3. That licensable activities shall only take place as ancillary to activities consistent with a hair and beauty industry
4. CCTV shall be installed and have the ability to capture a clear identifiable facial image of all patrons entering the venue. Images will be stored for a minimum of 31 days and will be made available to Police or other relevant authority upon request.
5. That all CCTV footage shall be kept for a period of thirty one (31) days, maintained to a good working order and shall, upon request, be made immediately available to Officers of the Police and the authorised Council officers
6. A member of staff should be on duty at all times the premises is open that is trained in the use of the CCTV and able to view and download images to a removable device
7. When licensable activities take place there shall be clearly legible signage prominently displayed where it can easily be seen and read by customers at all exits from the premises and at the bar area advising to the effect that customers are not permitted to take any drinks from the premises outside of the premises at any time. Such signage shall be kept free from obstructions
8. There shall be no externally promoted licensable events at the venue with the exception of events relating to the hair and beauty industry
9. An incident log shall be kept at the premises ,and made available on request to Police or authorised council officers
10. Notices shall be prominently displayed at all exits requesting customers to respect the needs of local residents and businesses and leave the area quietly
11. That all staff shall be trained in their responsibilities under the Licensing Act 2003 and in regards to the terms and conditions of this licence. Such training should include the prevention of sales of alcohol to underage persons, and the challenge 25 scheme in operation at the premises. Records pertaining to such training shall be kept / be accessible at the premises at all times, shall be updated every 6 months and shall be made immediately available for inspection at the premises to council and / or police officers on request.
12. That customers shall use no outside area after 2000hrs other than those who temporarily leave the premises to smoke a cigarette at the front of the premises with no more than four people permitted to smoke at one any time.
13. The venue shall risk assess the requirement for any SIA depending upon the event.
14. The licensee shall ensure that after 2000hrs no noise shall emanate from the premises by its patrons which causes nuisance to their neighbours or give rise to a nuisance

15. The salon shall have in place a door release system that allows control of entry to the salon during normal working hours or special events.
16. All alcohol and soft drinks will be served in plastic or toughened glass
17. Hair tools that can cause harm or injury will be stored securely away during events

Trading standards conciliated conditions:

- 4AA** - The premises shall operate an age check 'Challenge 25' policy whereby customers purchasing alcohol who look or appear to be under 25 years of age will be asked for an approved form of proof of age to verify their age. Approved forms shall include a driving licence, passport or a PASS approved proof of age card such as the Southwark Proof of Age (SPA) card.
- 4AB** - All staff involved in the sale of alcohol shall be trained in the age check 'Challenge 25' policy. A record of their training, including the dates that each member of staff is trained, shall be available for inspection at the premises on request by the Council's authorised officers or the Police.
- 4AC** - Age check or 'Challenge 25' signage shall be displayed on the premises, areas where alcohol is displayed for sale and at points of sale to inform customers that an age check 'Challenge 25' policy applies and proof of age may be required.
- 4AI** - A register of refused sales of alcohol shall be maintained in order to demonstrate effective operation of the policy. The register shall be available for inspection at the premises on request by Council authorised officers or the Police.



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LICENSING SUB-COMMITTEE DISTRIBUTION LIST (OPEN) MUNICIPAL YEAR 2022-23

NOTE: Original held by Constitutional Team; all amendments/queries to Andrew Weir - Tel: 020 7525 7222

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Councillor Margy Newens	1	Toyin Calfos, legal team	
Councillor Kath Whittam	1	Charlotte Precious, legal team	
Reserve		Jayne Tear, licensing team	
Councillor Barrie Hargrove	1	P.C. Ian Clements, Metropolitan Police Service	
Other Members		P.C. Mark Lynch, Metropolitan Police Service	
Councillor David Watson	By email	Andrew Weir, constitutional team	
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